

## VA Verification Documents Subject to Release in Response to FOIA Request

Any information maintained by VA as a Federal agency may be requested by any person pursuant to the Freedom of Information Act (FOIA). However, just because information is requested under FOIA does not necessarily mean it is releasable under FOIA. So, while the information outlined below contained in VA records would generally be releasable, any privileged or confidential commercial or financial information regarding an applicant business may be subject to withholding on a case-by-case basis. Additionally, any information in which an individual has a personal privacy interest, such as names, home addresses, and home telephone numbers is also subject to withholding.

### **Documents generally releasable in response to FOIA Request.**

NOTE: The following information will always be redacted from any of the below documents: Veteran's name, Veteran's dependent's names, Veteran's home address, Veteran's Social Security Number or VA File number, and Veteran's percentage of disability (38 U.S.C. 5701).

**Firms not found eligible for Veterans First Program:** The following information will be released: Business name, DUNS number, address, business email addresses that do not identify an individual, Veteran-owned small business (VOSB), service-disabled Veteran-owned small business (SDVOSB) status, bonding level and number of employees.

**Firms found eligible for Veterans First Program:** The following information will be released:

#### General Information

Licenses: All state or local government-issued licenses, permits and/or accreditations already publicly available.

Resumes: All professional information.

#### Financial Information

Signature Cards: Names of financial institutions (Banks/Credit Unions/etc.) only.

Contracts: Copies of last five contracts (Cover page and Signature Page only): release all but signatures.

[5 U.S.C. 552 (b)(6)]

#### Management Information

Management Agreements: Release all but financial information. [5 U.S.C. 552 (b)(4)]

#### Legal Structure

Formation: Official Certificates of Formation already publicly available

Other Documents

Joint Venture Agreement: Copy of Joint Venture Agreement, if any.

Mentor-Protégé Agreement: Mentor-Protégé Agreements, (already publicly available).