

IDES Case File Transfer

Version 2.0

Business Rules Specification Document



August 02, 2012

Revision History

Date	Revision	Description	Author
7/20/2012	1.0	Draft Version	Ruppel, Todd
8/02/2012	2.0	Draft Version	Ruppel, Todd

DRAFT

Table of Contents

1.	Introduction.....	6
1.1.	Purpose.....	6
1.2.	Scope.....	6
1.3.	Assumptions.....	7
2.	Business Rules Specifications.....	8
3.	Appendix A - Pilot Sites.....	10
4.	Appendix B - Installation Training Schedule.....	9
5.	Appendix C - Acronyms.....	Error! Bookmark not defined.
6.	Appendix D – Data Dictionary.....	6
7.	Appendix E – Case File Organization Diagram.....	8
	Attachment C - Approval Signatures.....	Error! Bookmark not defined.

1. Introduction

On April 9, 2012, the Secretary of Defense and Secretary of Veterans Affairs tasked their Departments with implementing a paperless, searchable claims file for the Integrated Disability Evaluation System (IDES) by July 31, 2012.

Representatives from the Department of Defense and Department of Veterans Affairs formed an Overarching Integrated Product Team (OIPT). After comparing several applications, the OIPT identified the Army National Guard's Medical Electronic Data (for) Care History And Readiness Tracking (MEDCHART) system as the preferred interim solution for electronic case file transfer until implementation of the Integrated Electronic Health Record (iEHR) and Virtual Lifetime Electronic Record (VLER).

1.1. Purpose

This document is intended to provide procedural and technical guidance for the electronic case file transfer solution development team and the IDES user community. The Military Departments and the Department of Veterans Affairs (VA) will collaborate on a common set of business rules that will define IDES related terminology, outline procedural guidance, depict case file process flow and highlight user roles.

A common set of business rules will need to be defined prior to the August 20, 2012, implementation of electronic case file transfer solution. When successfully implemented and operated electronic case file transfer solution will provide users with a paperless, searchable claims files that can be exchanged throughout the IDES process.

1.2. Scope

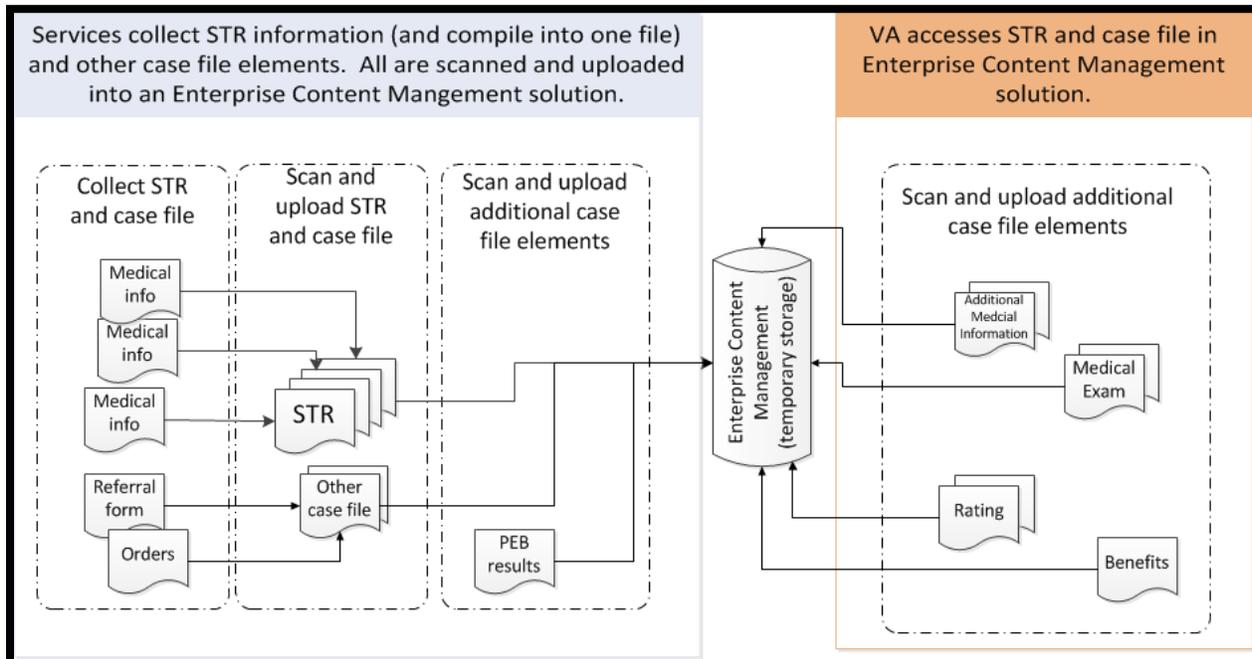
The IPT (Integrated Product Team) appointed by the OIPT will focus on the delivery and successful implementation of a near-term electronic case file transfer solution. In order to provide the capability quickly to the field; existing rules will be leveraged from the Case File Transfer Requirements Specification Document (RSD). All mission essential / critical rules will be satisfied prior to going live; non-essential rules and requirements will receive lower priority.

IPT membership will consist of VLER, OPP, DCMO, VBA, VHA, OSD, Army/National Guard, Navy and Air Force. Members will help define and validate business rules and requirements.

Twelve pilot locations have been identified to pilot test (Appendix A) electronic case file transfer solution. Pilot and VA interface testing capability will begin August 20, 2012, and continue until December 31, 2012, when the results will be evaluated and presented to the JEC for a decision on expansion. The start-up date is contingent on successful completion of contractual solicitations and subsequent work to modify electronic case file transfer solution to conform to the IDES process. Below is an outline of the major milestones and timelines.

Activities should align with timeline and milestone goals to ensure goals and objectives are met in an efficient and effective manner.

Implementing an Electronic Case File Content Solution



1.3. Assumptions

Business rules take into account the following assumptions:

1. DoD and VA will create the Integrated Electronic Health Record (iEHR) as the long term solution to view STRs; business rules will be valid for short to mid-term solutions prior to iEHR becoming available 2017(estimated)
2. VBMS will provide the mid-term solution, and work in concert with iEHR in the long-term. However, the timeline for VBMS will not meet the accelerated deadline to which the Departments committed to May's Senate Committee on Veterans' Affairs (SVAC) testimony
3. Automating the transfer of STR and access to Service member benefits information will be faster than traditional paper methods
4. Administration, maintenance, and storage costs of paper will be minimized by implementing an electronic solution

5. Armed Forces Health Longitudinal Technology Application (AHLTA) does not provide a complete STR
6. DoD will create and provide a complete STR electronically to VA
7. Complete case files currently in hybrid STRs (paper and electronic) will be consolidated to single digital format
8. Impact to policy or business processes (DoD and VA) will be in scope during this phase and might require road mapping activities
9. Case records / documentation will not be stored indefinitely within the system and shall not be considered a system of record or system of archive

2. Business Rules Specifications

Service Specific Implementation of Case File Transfer

MEDCHART will become operational on Aug 20, 2012, after which each Service will implement using the following business procedures.

Department of the Army:

All new cases referred into the IDES at FT. Bliss will be loaded into the MEDCHART system. In addition, all cases currently within the IPEB stage at the JB San Antonio, JB Lewis-McChord and National Capital Region PEBs will be loaded into MEDCHART before being sent to the DRAS.

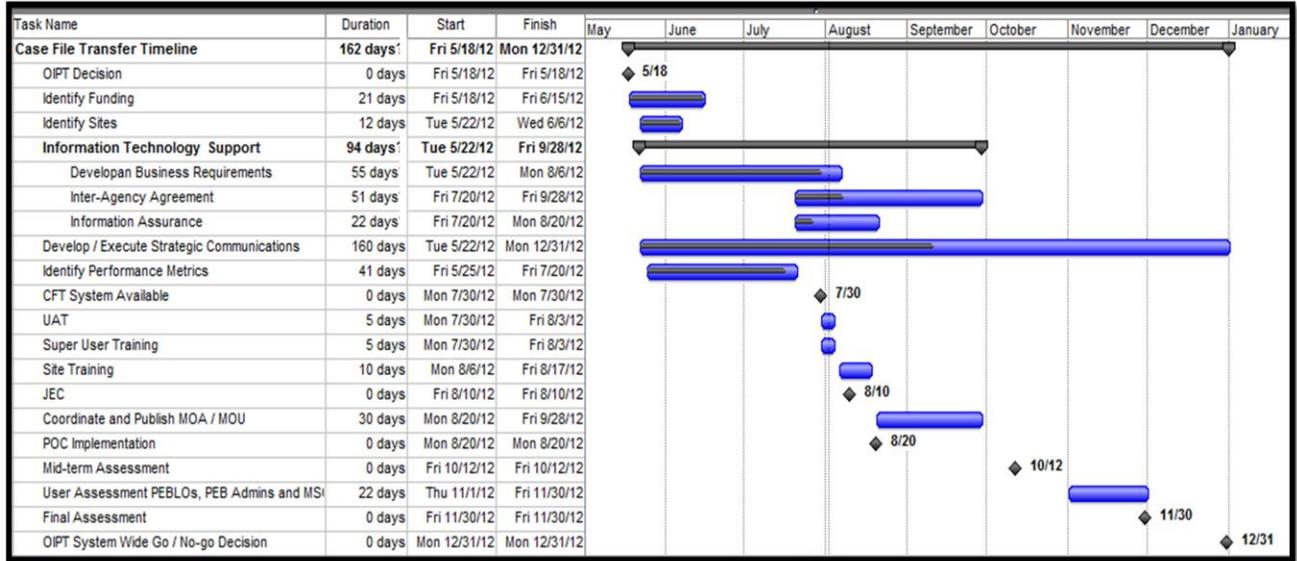
Department of the Air Force:

All new cases referred into the IDES at Robins AFB and Tinker AFB will be loaded into the MEDCHART system. In addition, all cases currently within the IPEB stage at the Randolph AFB PEB will be loaded into MEDCHART before being sent to the Disability Rating Activity Site (DRAS).

Department of the Navy:

All new cases referred into the IDES at Corpus Christi NHC will be loaded into the MEDCHART system.

3. Appendix A – Timeline and Milestone Roadmap Installation Training Schedule



4. Appendix B - Pilot Sites

Medical Evaluation Board (MEB) Locations:

- Ft Bliss, TX (Army)
- Tinker AFB, OK (Air Force)
- Robins AFB, GA (Air Force)
- Corpus Christi NHC, TX (Navy)

Physical Evaluation Board (PEB) Locations:

- JB San Antonio, TX (Army)
- JB Lewis-McChord (Army)
- National Capital Region (Army)
- Randolph AFB, TX (Air Force)
- Washington Navy Yard, DC (Navy)

Disability Rating Activity Sites (DRAS), Veterans Affairs:

- Baltimore, MD
- Providence, RI
- Seattle, WA

5. Appendix C –Installation Training Schedule

AUGUST 2012

MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
		1	2	3	4	5
6 NCR PEB	7 Navy Yard PEB	8 Ft. Bliss	9 Corpus Christi	10 Ft. Sam Houston	11	12
13 Randolph AFB	14	15 JB Lewis McChord	16 Tinker AFB	17 Robbins AFB	18	19
20	21	22	23	24	25	26
27	28	29	30	31		
		NOTES: Baltimore DRAS, Providence DRAS, Seattle DRAS have requested to receive online training.				

6. Appendix D – Data Dictionary

Folder Type	PEBLO			MSC			PEB Admin			DRAS			Secretarial Review			VA Examiner			Description
	U	R	D	U	R	D	U	R	D	U	R	D	U	R	D	U	R	D	
IDES documents uploaded to Case File Transfer	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Root Folder: IDES Case File Transfer
STR – In / Out patient records summaries	x	x	x		x			x			x			x			x		Sub Folder: Full documentation of treatment during active military service
STR - XRays	x	x	x		x			x			x			x			x		STR Sub Folder: Service Treatment Record X-Rays
STR - Labs	x	x	x		x			x			x			x			x		STR Sub Folder: Service Treatment Record Labs
STR - Dental	x	x	x		x			x			x			x			x		STR Sub Folder: Service Treatment Record Dental
STR - Immunizations	x	x	x		x			x			x			x			x		STR Sub Folder: Service Treatment Record Immunization
Items marked relevant to the case	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	STR Sub Folder: Any documentation that is relevant to the STR
LODs	x	x	x		x			x			x			x			x		STR Sub Folder: Line of duty investigation / report
MSC		x		x	x	x		x			x			x		x	x	x	Sub Folder: Documentation provided by the MSC or VA medical examiner during the MEB phase
PEB		x			x		x	x	x		x			x	x			x	Sub Folder: Documentation provided by the PEB administrator and PEBLO during the PEB phase
DRAS		x			x			x		x	x	x		x				x	Sub Folder: Documentation provided by the DRAS

Folder Type	PEBLO			MSC			PEB Admin			DRAS			Secretarial Review			VA Examiner			Description
	U	R	D	U	R	D	U	R	D	U	R	D	U	R	D	U	R	D	
Personnel	x	x	x		x		x	x	x		x			x			x		Sub Folder: Documentation provided by the Service personnel departments
Case Conclusion	x	x	x		x		x	x	x	x	x		x	x		x	x		Sub Folder: Documentation required to close the case
Other	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	x	Sub Folder: Any additional documentation that is relevant to the case and not covered by other folders
Legend: U = Upload or Creation capability, R = Read capability, D = Delete capability																			

DRAFT

7. Appendix E – Case File Organization Diagram

- 📁 IDES documents uploaded to Case File Transfer
 - 📁 STR – In / Out patient records summaries
 - 📁 STR – Xrays
 - 📁 STR – Labs
 - 📁 STR – Dental
 - 📁 STR – Immunizations
 - 📁 Items marked relevant to the case
 - 📁 LODs
 - 📁 MSC
 - 📁 PEB
 - 📁 DRAS
 - 📁 Personnel
 - 📁 Case Conclusion
 - 📁 Other

8. Appendix F – Workflow by user role

