

# VA LEGAL SERVICES FOR HOMELESS VETERANS AND VETERANS AT-RISK FOR HOMELESSNESS (LSV-H) GRANT PROGRAM

MONTHLY GRANTEE WEBINAR  
JULY 16, 2024

Recording: <https://veteransaffairs.webex.com/recording/service/sites/veteransaffairs/recording/playback/70d7322125cb103d9ebf9260b0ef09a7>  
Password: Homeless1!

# AGENDA

- I. Welcome
- II. Fiscal
- III. Compliance
- IV. Operations

# FISCAL

## Payment Requests/Close Out:

- Submit *final* payment request as soon as possible:
  - Grantees should be preparing to submit billing for May-July (if quarterly) or July (if monthly)
  - Please submit any outstanding billing as soon as possible, through 3rd quarter (April)
  - Can only bill for costs incurred *through* July 31st
  - Suggested submit final payment within 60 days, so you can reconcile and submit your SF425 within 120 days
  - Our office needs to close out the awards in our financial system within 120 days
- Ensure you have not charged more than 10% in Administrative Costs/Indirect Costs for the award period
- Once you submit your SF425, we will use this as an indication that you have drawn all funds, reconciled this grant, and can be closed out in HHS.
  - Once this is done, you will not be able to drawdown against this grant

# COMPLIANCE

- Q4 Quarterly Report:
  - Due August 30<sup>th</sup>
  - Please do not submit a PDF copy of Your Caseload Tracking Tool
  - As a reminder, Quarterly Report data is cumulative. The Q4 Report should have case data for all cases worked throughout the 12 months of this grant year (August 1, 2023 – July 31, 2024).

# REMINDERS

- LSV-H Grant: Veterans Survey  
Flyer [va.gov/HOMELESS/lsv/providers/LSV-H\\_Grant\\_Veteran\\_Survey\\_Flyer.pdf](https://va.gov/HOMELESS/lsv/providers/LSV-H_Grant_Veteran_Survey_Flyer.pdf)
- Utilize [lsvgrants@va.gov](mailto:lsvgrants@va.gov) email
- Note close-out dates
- FY24 LSV-H Grantee Kick-Off
  - July 18, 2024
  - 2pm ET

# OPERATIONS



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