VA

U.S. Department of Veterans Affairs

Veterans Health Administration

Office of Community Care

How to Apply for CHAMPVA

CHAMPVA Eligibility

Before you apply, please note that CHAMPVA is not available to anyone who is eligible for TRICARE.

Additional information on eligibility rules is provided on the back of the CHAMPVA Application for Benefits (VA Form 10-10d).

Application for Benefits

Important Information

The application process must be completed by CHAMPVA before you or your physician bill for health care services. You must have a Social Security number (SSN) for each individual on the application, including newborns. If you need a SSN for a member of your family, contact your nearest Social Security Office.

The Application Process

To apply for benefits, send the following to the *Chief Business Office Purchased Care* (CBOPC):

- Application for CHAMPVA Benefits (VA Form 10-10d)
- CHAMPVA Other Health Insurance Certification (VA Form 10-7959c)
- A copy of your Medicare card, if you are also eligible for Medicare

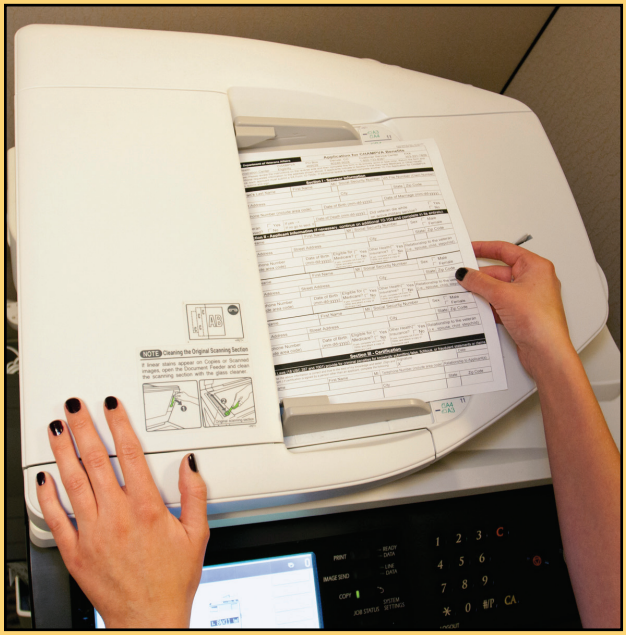
Contact information for the organization is available at the end of this brochure.

Forms are available from the Interactive Voice Response (IVR) menu at 1-800-733-8387, 24 hours a day, 7 days a week. Please consider placing calls for an application form during evening or weekend hours. Forms can also be downloaded from CBOPC's website: **http://www.va.gov/PURCHASEDCARE/index.asp** (look for the *Forms* link on the menu at the lower left of the page). **Note:** this website will be undergoing changes in the immediate future, details can be found at the end of this brochure.

Federal law requires that family members of the Veteran be legal dependents. The relationship of the Veteran to the individual applying for CHAMPVA benefits will be verified with the VA regional office.

If you have not previously contacted the VA regional office where the Veteran's

records are located to establish your legal relationship to the Veteran, you should do so prior to applying for CHAMPVA. Once you have done so, submit your application for CHAMPVA benefits to us. To reduce the time it takes to process your application, we recommend you also send with your application a copy (never the original) of the following documents that apply to you.



These documents do not need to be notarized. If the documents are included with your application and the forms are filled out correctly, it normally takes 45 days to process your application from the date it is received. After your application has been processed, we will mail a CHAMPVA Identification Card to each family member determined eligible for CHAMPVA benefits.

Documentation	When Needed
The Department of Veterans Affairs (VA) rating decision	• Qualifying Veteran sponsor is permanently and totally disabled due to a service-connected disability • Qualifying sponsor died as a result of a service-connected condition or was permanently and totally disabled at the time of death
The casualty report	• Qualifying sponsor died while on active duty
Marriage license/ certificate	• Spouse/widow(er) applications
Birth certificate	• Dependent children applications (birth, adopted, stepchildren)
Adoption court order	• Adopted children
School certification letter	• All school certifications for dependent children ages 18–23

Application Checklist

Before you return your packet, did you:

- ❑ Sign the application?
- ❑ Include a completed Other Health Insurance (OHI) certification for each applicant?
- ❑ Include each applicant's Social Security number?
- ❑ Include each applicant's date of birth?
- ❑ Include a copy of VA rating decision? (if available)

If applicable, did you include:

- ❑ A copy of your Medicare card, if Medicare eligible?
- ❑ A copy of the divorce decree for previous spouse(s), if divorced?
- ❑ A copy of the marriage certificate to your current spouse?
- ❑ All school certifications for dependent children ages 18–23?

For More Information

Call: 1-800-733-8387

Write us at:

Department of Veterans Affairs
VHA Office of Community Care
CHAMPVA Eligibility
PO Box 469028
Denver CO 80246-9028

E-mail: To contact us by e-mail, please go to **https://iris.custhelp.com** and follow the directions for the Inquiry Routing & Information System (IRIS).

Information regarding the CHAMPVA program can be obtained from fact sheets available at **http://www.va.gov/PURCHASEDCARE/pubs/factsheets.asp**.

CHAMPVA