



# VACO

## Space Reduction Initiative

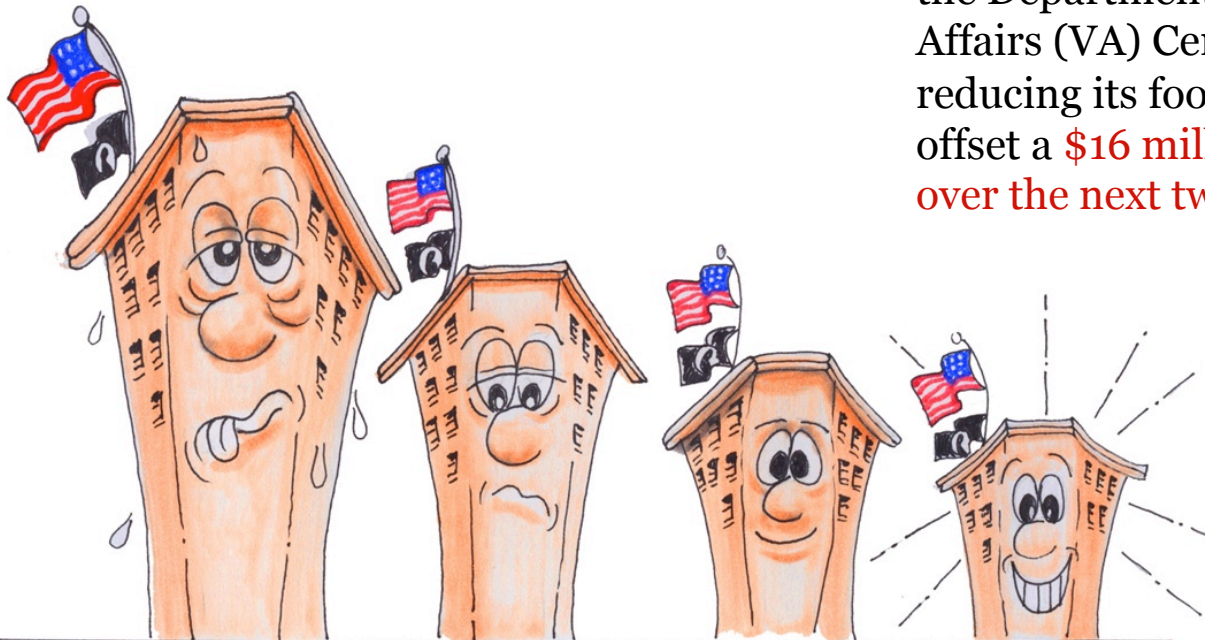
VA



U.S. Department  
of Veterans Affairs

# What is it?

In response to the presidential directive to eliminate wasteful spending on federal real estate, the Department of Veterans Affairs (VA) Central Office is reducing its footprint in order to offset a **\$16 million rent shortfall over the next two years.**



*Did you know?  
The federal government  
is the largest property owner  
in the United States.*

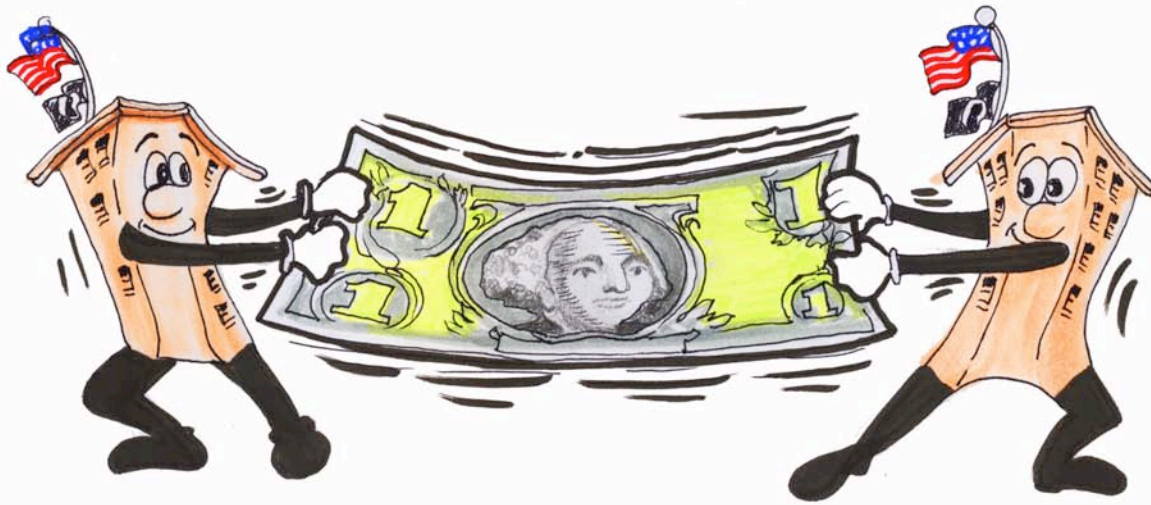
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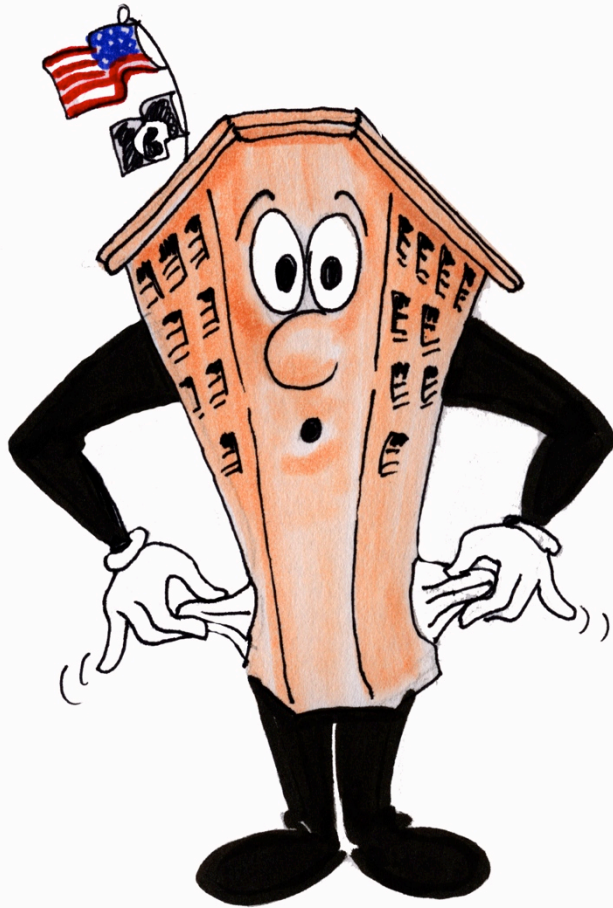


U.S. Department  
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# Why are we reducing our space?



The President has made it a priority to **eliminate wasteful spending** on federal real estate and the Office of Management and Budget's directive prohibits us from growing our footprint. VA is working to reduce office space, workstation size, encourage wider implementation of telework, provide alternate workspace configurations, reduce operating costs, and consolidate data centers.



## Why is it important?

It's important because we have to offset a significant rent shortfall: our current budget **cannot sustain** the expenses of our current space inventory.

### *Did you know?*

*As of the end of the first quarter of FY 2012, federal agencies have already achieved over \$5.6 billion in real estate savings and are on track to exceed the President's directive to save \$8 billion by the end of this year.*



# Who will be affected?

Approximately 1,000 VA employees  
within the following organizations:

Veterans Health Administration  
Office of General Counsel  
Office of Human Resources Management  
Office of Employment Discrimination Complaint  
Adjudication  
Office of Management  
Board of Veterans' Appeals  
Office of Small & Disadvantaged Business Utilization  
Office of Public & Intergovernmental Affairs  
Office of Acquisition, Logistics and Construction  
Office of Diversity and Inclusion



# What will happen?



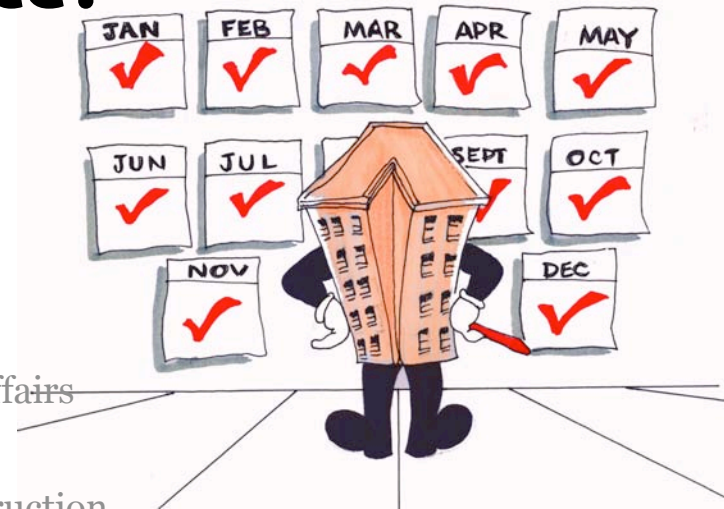
The Rent Reduction Task Force, led by Human Resources and Administration's Office of Administration and comprised of representatives from the offices affected by the move, has been **working hard to ensure a smooth transition.**

They are keeping in mind all of the things that matter such as: space planning, union coordination, move preparation, packing and unpacking, schedules, parking, furniture, storage, and computers, among other issues.

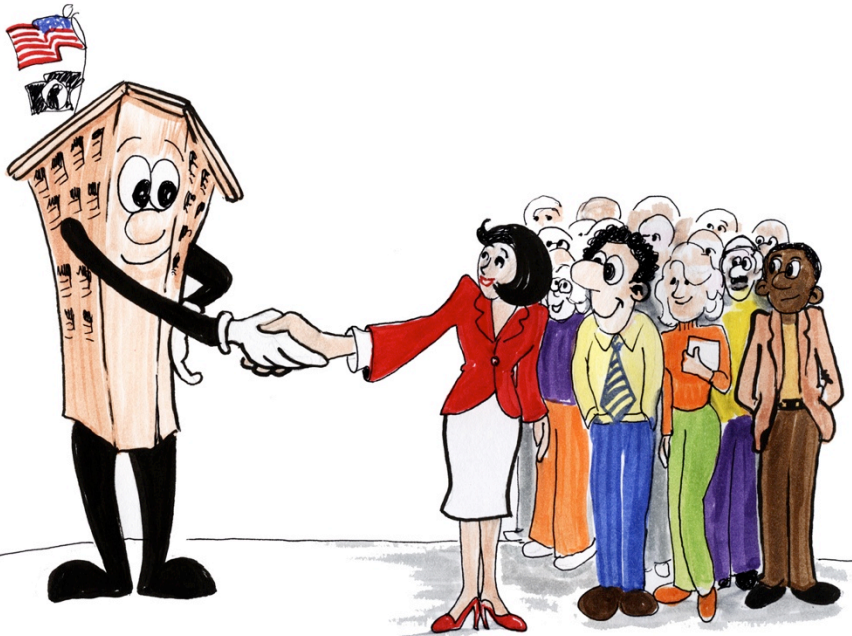
# When will the move take place?

The current plan shows the following **schedule**:

<u>Nov. 30–Dec. 2, 2012</u>	Board of Veterans' Appeals
<u>Dec. 7–9, 2012</u>	Office of Human Resources Management Office of Management Office of Public and Intergovernmental Affairs
<u>Dec. 14–15, 2012</u>	Office of General Counsel
<u>Jan 25–26, 2013</u>	Office of Acquisition, Logistics and Construction
<u>Mar. 2013</u>	Office of Small and Disadvantaged Business Utilization
<u>Mar. 2013</u>	Office of Employment Discrimination Complaint Adjudication
<u>Mar. 2013</u>	Office of Diversity and Inclusion
<u>Jan.–Nov. 2013</u>	Veterans Health Administration



# How will the union be notified?

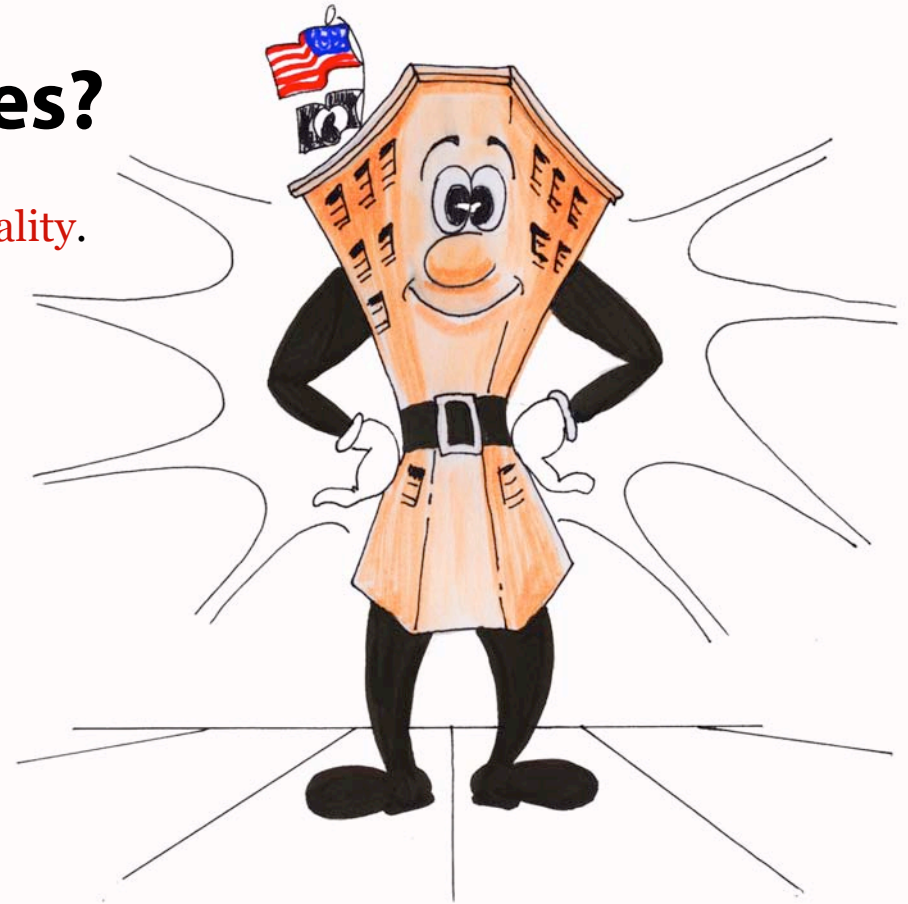


Office of Human Resources Management's Labor Relations Specialists have been working with the affected organizations to ensure appropriate notifications are accomplished. **This will help to ensure all collective bargaining agreement timelines are met.**



# What are the challenges?

1. Adapting to a new **fiscally constrained reality**.
2. Moving without causing any disruptions.
3. Reduction of physical workspace.



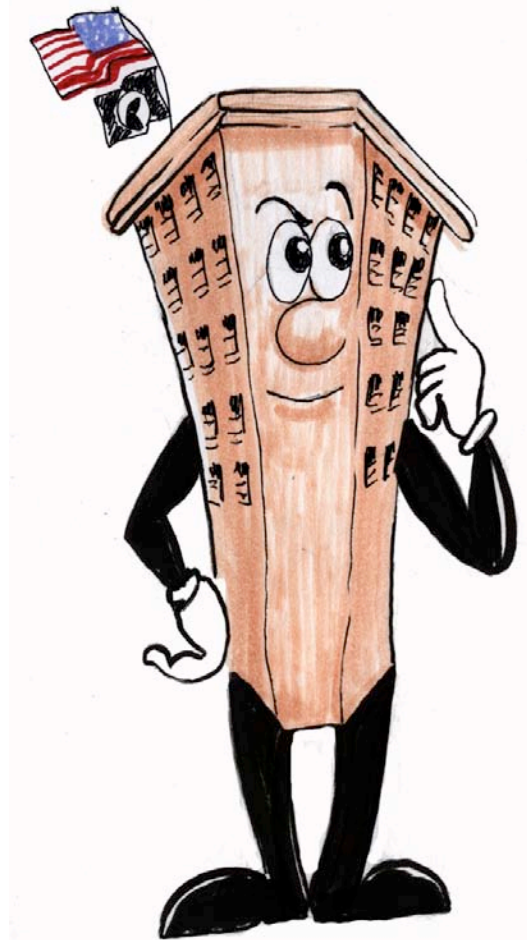
# What are the benefits?

1. VA will **save** the American taxpayer approximately **\$60 million** over the next ten years.
2. There is an expanded adoption of telework.
3. The work spaces will be configured with an open floor plan.

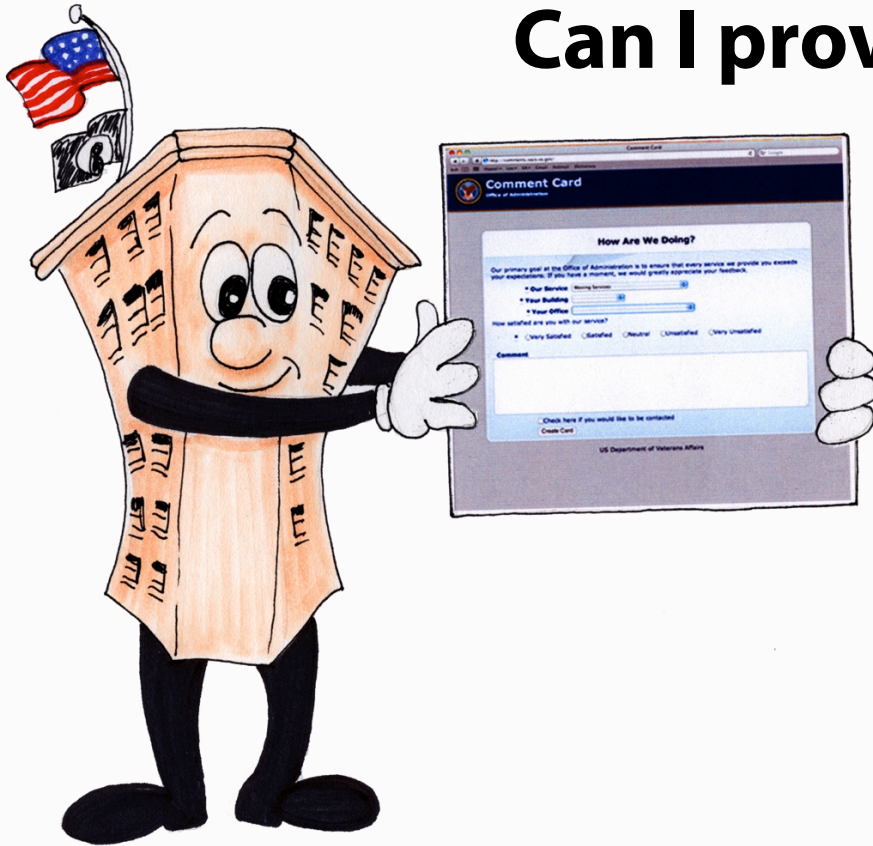


# What resources and strategies will be available to assist us?

- The Rent Reduction Task Force will address the issue of eliminating future shortfalls.
- The Office of Human Resources and Administration will work with your organization to institute increased telework plans.
- The Office of Information and Technology is prepared to support the telework efforts and other IT-related work.
- A space planner will assist with the development of plans with input from affected organizations.
- Office of Administration's Property Management Division will plan and organize the moves.
- Due to the tight time constraints, only limited construction work will be performed.



# Can I provide feedback?

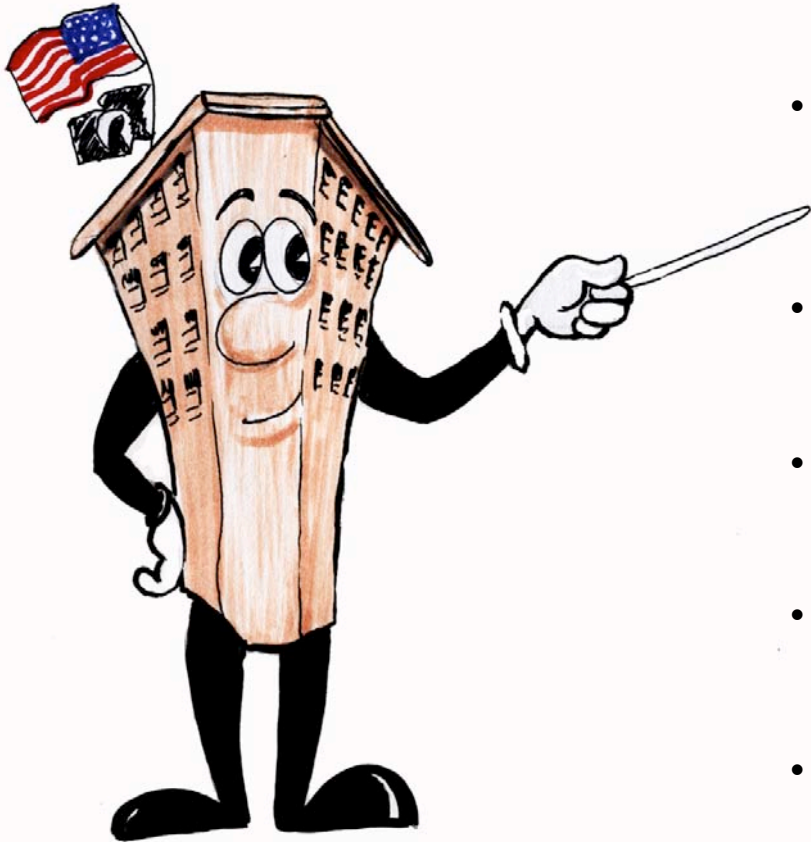


**Yes, we want to hear from you.**

There are two ways:

1. Contact your office *Space Liaison*.
2. Contact us through the Office of Administration's Space Reduction Initiative web portal at <http://comments.vaco.va.gov/>.





## Bottom Line:

- There will be a lot of moves in the Department of Veterans Affairs Washington, DC offices during the next 6-12 months.
- These moves have been approved by the Secretary of Veterans Affairs.
- Human Resources and Administration's, Office of Administration, is the VA lead for the project.
- VA's efforts will save approximately \$60 million over the next 10 years.
- The Space Reduction Initiative will also lead to increased telework opportunities in VA.