



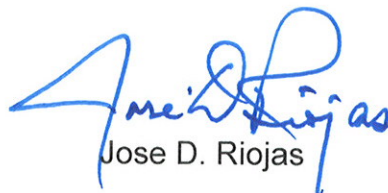
DEPARTMENT OF VETERANS AFFAIRS  
WASHINGTON DC 20420

SEP 16 2014

**MEMORANDUM FOR UNDER SECRETARIES, ASSISTANT SECRETARIES, AND OTHER KEY OFFICIALS**

**SUBJECT:** Delegation of Authority to Under Secretaries, Assistant Secretaries, and Other Key Officials for Details to and from SES/Title 38 SES-Equivalent and SL Positions Not to Exceed 120 Days

1. **DELEGATION.** Authority is hereby delegated to Under Secretaries, Assistant Secretaries, and Other Key Officials to detail all Senior Executive Service (SES)/Title 38 SES-equivalent and Senior Level (SL) employees to and from SES/Title 38 SES-equivalent and SL positions under their jurisdiction, as well as detail GS-14/15/Title 38 equivalent employees to SES, Title 38 SES equivalent and SL positions within their administration/staff office. All details approved under this authority may not exceed 120 days. The employing administration/staff office will prepare a memorandum to document each detail authorized under this authority and forward a copy to the Corporate Senior Executive Management Office (CSEMO). CSEMO will provide copies of detail memoranda to the Office of Human Resources Management as appropriate.
2. **AUTHORITY.** 5 U.S.C. 3341 and 5 CFR 317.903; Department of Veterans Affairs (VA) Handbook 5027, Part III, Paragraph 12b, c, and d; VA Handbook 5005, Part III, Chapter 2, paragraph 13; and Veterans Health Administration Directive and Handbook 5111.
3. **RESTRICTIONS.** The authority may not be further delegated. Extension of a detail beyond the initial 120 days requires the Secretary's approval. Competitive procedures must be used for details that exceed 240 days when they involve a non-SES employee detailed to an SES position unless the individual is eligible for a noncompetitive career SES appointment. Details of SES to non-SES positions, SL to non-SL positions, and details of SES and SL employees involving conduct or performance problems must be appropriately coordinated and reviewed by CSEMO prior to approval. This authority does not apply to employees or SES and SL positions within the Office of Inspector General. This delegation supersedes all previous delegations of authority that may conflict with this delegation.
4. **RESCISSION.** All prior delegations of authority on this subject are rescinded.
5. **EFFECTIVE DATE.** This authority is effective upon signature and will expire 2 years after the effective date.

  
Jose D. Riojas