Minority Veterans Program Operating Plan – FY XXXX

The goal of the Minority Veterans Program Coordinator (MVPC) is to promote the use of VA benefits, programs and services for the following minority groups: Asian American/Pacific Islander, African American, Hispanic, and Native American (American Indian, Alaskan Native, and Native Hawaiian).

Operations Element	**Program Objectives /Proposed Outreach**	**Responsible Official(s)**	**Target Date/ Frequency**	**Estimated Costs (Yearly)**	**Estimated Staff Hours**
I. Training	1. Attend training programs that will benefit the Minority Veterans Program.	MVPC	As scheduled	Funding as needed	
	2.				
	3.			None	
II. Program Development	1. Participate in Monthly MVPC Conference calls.	MVPC	Monthly	None	1 hour per month
	2.				
	3.				
III. Organization, Visibility, and Communication	1. Maintain and update bulletin board and brochures on Minority Veterans Program throughout the facility.	MVPC, Public Affairs/Media	On-going	None	
	2.				
	3.				

TEMPLATE