

# Department of Veterans Affairs

# Memorandum

Date: SEP 10 2018

From: Chief of Staff (00A)

Subj: Delegation of Authority Defined by the Services Acquisition Reform Act of 2003 to the Principal Executive Director, Office of Acquisition, Logistics, and Construction (OALC) (VIEWS 00090013)

To: Secretary (00)

1. This memorandum requests the designation of the Department of Veterans Affairs' Chief Acquisition Officer (CAO) to the OALC Principal Executive Director, in accordance with the Services Acquisition Reform Act of 2003.
2. Title 41 United States Code (U.S.C.) § 414, requires the CAO to have acquisition management as that official's primary duty and requires you to appoint or designate the CAO with the critical functions as delineated in the attached delegation. If approved, this delegation will also fulfill the requirement to designate a "non-career" employee.
3. I propose the effective date of the delegation remain effective until the appointment of an OALC Assistant Secretary who will assume the duties of the CAO, pursuant to 38 U.S.C. § 308.
4. If you have any questions, please contact Phillip W. Christy, Associate Executive Director, at (202) 461-6986.

Pamela Powers

Attachment

APPROVE / DISAPPROVE:



Robert L. Wilkie

10 SEPT 18

Date



**THE SECRETARY OF VETERANS AFFAIRS  
WASHINGTON**

September 10, 2018

**MEMORANDUM FOR THE UNDER SECRETARIES, ASSISTANT SECRETARIES,  
AND OTHER KEY OFFICIALS**

**SUBJECT:** Delegation of Authority Defined by the Services Acquisition Reform Act of 2003 to the Principal Executive Director, Office of Acquisition, Logistics, and Construction (OALC) (VIEWS 00090013)

**1. DELEGATION.**

a. This memorandum designates the OALC Principal Executive Director as the Chief Acquisition Officer (CAO) for the Department of Veterans Affairs (VA) and delegates the following responsibilities identified by the Services Acquisition Reform Act of 2003 to the incumbent.

b. This delegation includes, but is not limited to, the authority to:

- (1) Advise and assist the Secretary on the appropriate business strategy to achieve VA's mission.
- (2) Advise and assist the Secretary and other VA officials in ensuring that acquisition activities contribute to achieving VA's mission.
- (3) Monitor and evaluate the performance of VA's acquisition programs based on applicable performance measurements.
- (4) Establish policies, procedures, and practices that increase the use of full and open competition in the acquisition of goods and services by the executive agency.
- (5) Increase appropriate use of performance-based contracting and performance specifications in VA's acquisition activities.
- (6) Make VA's acquisition decisions consistent with all applicable laws, regulations, and policies.
- (7) Establish clear lines of authority, accountability, and responsibility for VA's acquisition decisions.
- (8) Manage the direction of VA acquisition policy, including implementation of VA's acquisition regulations, policies, and standards.
- (9) Develop and maintain a VA acquisition career management program to ensure that VA has a professional acquisition workforce.

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(10) Review, as part of VA's strategic planning and performance evaluation process, current requirements for VA personnel regarding knowledge and skill in acquisition resource management and determine whether such requirements adequately facilitate the achievement of the performance goals established for VA's acquisition management.

(11) Develop, if necessary, strategies and specific plans for hiring, training, and professional development for VA's acquisition personnel.

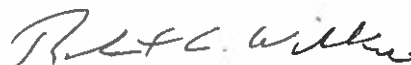
(12) Report to the Secretary on the improved progress made by VA acquisition management capability.

**2. AUTHORITY.** Section 1421 of the Services Acquisition Reform Act, Public Law 108-136; 41 United States Code § 414, et seq.

**3. RESTRICTIONS.** This delegation cancels and supersedes the previous delegation, signed February 12, 2009, designating the OALC Executive Director as the Acting CAO.

**4. REDELEGATION.** The OALC Principal Executive Director may further delegate the authorities of the CAO, subject to the provisions of § 1421 of Public Law 108-136.

**5. EFFECTIVE DATE.** This designation and delegation of authority is effective upon signature and remains in effect until the appointment of an Assistant Secretary who will assume the duties of the CAO.



Robert L. Wilkie