



Update _2_0_429

Clinical Reminders

VA-MY STORY

Install Guide

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Product Development
Office of Information Technology
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Table of Contents

INTRODUCTION 1

INSTALL DETAILS 2

INSTALL EXAMPLE 3

POST INSTALLATION 6

Introduction

The template contains the life stories of Veterans who have participated in the [My Life, My Story - Whole Health \(va.gov\)](#) program and consented to add their story to the VA medical record.

The My Life, My Story program addresses the problem that many VA providers do not have the time to get to know their patients as people.

The My Story template can be completed by any staff member who is caring for a Veteran and has access to CPRS.

These short (1,000 word) mini-biographies, told in the Veteran's words and voice, give VA providers a glimpse into the lives, experiences, and perspectives of their Veteran patients.

It is recommended that the completed note appear in the Postings (CWAD) section of a Veteran's CPRS Cover Sheet. It will also appear in the Notes tab.

The My Life, My Story program has been implemented at 75 VA medical centers since the program was started in 2013. In that time over 9,000 Veterans have been interviewed and written up their stories.

VAMCs that have implemented the program have created their own local versions of the MY STORY note that are similar to this template. The national MY STORY template will replace any local versions.

Current list of sites in the program: REDACTED

UPDATE_2_0_429 contains 1 Reminder Exchange entry:

UPDATE_2_0_429 VA-MY STORY TEMPLATE

The exchange file contains the following components:

TIU TEMPLATE FIELD

VA-WORD 10 LINES
VA-TEXT (1-50 CHAR)R
VA-DATE ONLY R

HEALTH FACTORS

VA-REMINDER UPDATES [C]
VA-UPDATE_2_0_429
VA-HEALTH AND WELL BEING [C]
VA-WHS - MY STORY

REMINDER TERM

VA-REMINDER UPDATE_2_0_429

REMINDER DIALOG

VA-MY STORY

Install Details

This update is being distributed as a web host file. The address for the host file is: https://REDACTED /UPDATE_2_0_429.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

Installation:

=====

This update can be loaded with users on the system. Installation will take less than 5 minutes.

Install Example

Go to Reminder exchange in Vista.

To Load the exchange file, use LWH. The URL is https://REDACTED /UPDATE_2_0_429.PRD

```
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE Create Exchange File Entry      LHF Load Host File
CHF Create Host File                 LMM Load MailMan Message
CMM Create MailMan Message           LR  List Reminder Definitions
DFE Delete Exchange File Entry       LWH Load Web Host File
IFE Install Exchange File Entry       RI  Reminder Definition Inquiry
IH  Installation History              RP  Repack
Select Action: Next Screen// LWH  Load Web Host File
Input the URL for the .prd file: https://[REDACTED] /UPDATE_2_0_429.PRD
```

You will see a message indicating the file was loaded successfully.

Search and locate an entry titled **UPDATE_2_0_429 VA-MY STORY TEMPLATE** in reminder exchange.

```
+Item  Entry                                     Source      Date Packed
689    UPDATE_2_0_429 VA-MY STORY
      TEMPLATE
690    UPDATE_2_0_43 VA-SUICIDE RISK
      EVALUATION
691    UPDATE_2_0_430 VA-MISC UPDATE
      27
692    UPDATE_2_0_432 VA-UROLOGY
      PROSTATE CANCER NOTE
693    UPDATE_2_0_44 VA-MHRRTP
      TEMPLATES
+      + Next Screen  - Prev Screen  ?? More Actions  >>>
CFE Create Exchange File Entry      LHF Load Host File
CHF Create Host File                 LMM Load MailMan Message
CMM Create MailMan Message           LR  List Reminder Definitions
DFE Delete Exchange File Entry       LWH Load Web Host File
IFE Install Exchange File Entry       RI  Reminder Definition Inquiry
IH  Installation History              RP  Repack
Select Action: Next Screen// IFE  Install Exchange File Entry
Enter a list or range of numbers (1-919): 689
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry
Enter the number that corresponds with your entry titled UPDATE_2_0_429 VA-MY STORY (*in this example it is entry 389, it will vary by site*) that is dated 05/10/2024.

Package Version: 2.0P65

Description:

The following Clinical Reminder items were selected for packing:

REMINDER DIALOG
VA-MY STORY

REMINDER TERM

VA-REMINDER UPDATE_2_0_429

Keywords:

Components:

```
+      Enter ?? for more actions      >>>
IA  Install all Components              IS  Install Selected Component
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.
For all new entries in any category you will choose I to Install
SKIP any items in any category you are prompted to overwrite.

You will then be prompted to install the dialog component.

Packed reminder dialog: VA-MY STORY [NATIONAL DIALOG]

Item	Seq.	Dialog Findings	Type	Exists	
1		VA-MY STORY	dialog	X	
2	10	VA-GP MY STORY	group	X	
		Finding: VA-WHS - MY STORY (HEALTH FACTOR)		X	
3	10.4	VA-BLANK LINE DIALOG & NOTE	element	X	
		Finding: *NONE*			
4	10.5	VA-MY STORY INTERVIEWER NAME	element	X	
		Finding: *NONE*			
5	10.10	VA-GP MY STORY INTERVIEWER	group	X	
		Finding: *NONE*			
6	10.10.10	VA-MY STORY INTERVIEWER STAFF	element	X	
		Finding: *NONE*			
7	10.10.20	VA-MY STORY INTERVIEWER STUDENT TRAINEE	element	X	
		Finding: *NONE*			
8	10.10.30	VA-MY STORY INTERVIEWER VA PROVIDER	element	X	
+ + Next Screen - Prev Screen ?? More Actions					
DD	Dialog Details	DT	Dialog Text	IS	Install Selected
DF	Dialog Findings	DU	Dialog Usage	QU	Quit
DS	Dialog Summary	IA	Install All		
Select Action: Next Screen// IA Install All					

At the **Select Action** prompt, type **IA** to install the dialog – **VA-MY STORY**
Install reminder dialog and all components with no further changes: Y//ES

```

Packed reminder dialog: VA-MY STORY [NATIONAL DIALOG]
VA-MY STORY (reminder dialog) installed from exchange file.
Item  Seq. Dialog Findings                               Type  Exists
-----
1      VA-MY STORY                                       dialog  X
2      10 VA-GP MY STORY                                   group  X
      Finding: VA-WHS - MY STORY (HEALTH FACTOR)      X
3      10.4 VA-BLANK LINE DIALOG & NOTE                 element X
      Finding: *NONE*
4      10.5 VA-MY STORY INTERVIEWER NAME                element X
      Finding: *NONE*
5      10.10 VA-GP MY STORY INTERVIEWER                 group  X
      Finding: *NONE*
6      10.10.10 VA-MY STORY INTERVIEWER STAFF           element X
      Finding: *NONE*
7      10.10.20 VA-MY STORY INTERVIEWER STUDENT TRAINEE element X
      Finding: *NONE*
8      10.10.30 VA-MY STORY INTERVIEWER VA PROVIDER     element X
+      + Next Screen  - Prev Screen  ?? More Actions
DD  Dialog Details      DT  Dialog Text      IS  Install Selected
DF  Dialog Findings    DU  Dialog Usage    QU  Quit
DS  Dialog Summary     IA  Install All
Select Action: Next Screen// Q

```

When the dialog has completed installation, you will then be returned to this screen. At the **Select Action** prompt, type **Q**.

```

Package Version: 2.0P65

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-MY STORY

REMINDER TERM
  VA-REMINDER UPDATE_2_0_429

Keywords:

Components:

+      + Next Screen  - Prev Screen  ?? More Actions  >>>
IA  Install all Components      IS  Install Selected Component
Select Action: Next Screen// Q

```

You will then be returned to this screen. At the **Select Action** prompt, type **Q**.

Install complete.

Post Installation

1. Setup of Note Title.

If your facility already has this note title created, you can move to step 2.

The suggested note title to create to associate with this template is:

MY STORY

VHA Enterprise Standard Title: **INTEGRATIVE HEALTH NOTE**

It is recommended that you add this to the CLINICAL WARNING document class so it will display in the postings on the cover sheet, please follow local policy to get approval before adding to that class. If your facility does not allow additions to the posting section, add to any other document class that contains progress notes.

***Note:** Comprehensive information on Creating new Document Classes and Titles can be found beginning on page 54 of the TIU/ASU Implementation Guide at the following link: [http://www.va.gov/vdl/documents/Clinical/CPRS-Text Integration Utility \(TIU\)/tiuim.pdf](http://www.va.gov/vdl/documents/Clinical/CPRS-Text Integration Utility (TIU)/tiuim.pdf)*

2. Make the Dialog templates available to be attached to a Personal or Shared templates or to be able to attach the dialog to a progress note title.

Select Reminder Managers Menu <TEST ACCOUNT> Option: **CP CPRS**

Reminder Configuration

- CA Add/Edit Reminder Categories
- CL CPRS Lookup Categories
- CS CPRS Cover Sheet Reminder List
- MH Mental Health Dialogs Active
- PN Progress Note Headers
- RA Reminder GUI Resolution Active
- TIU TIU Template Reminder Dialog Parameter**
- DEVL Evaluate Coversheet List on Dialog Finish
- DL Default Outside Location
- PT Position Reminder Text at Cursor
- LINK Link Reminder Dialog to Template
- TEST CPRS Coversheet Time Test
- NP New Reminder Parameters
- GEC GEC Status Check Active
- WH WH Print Now Active

Select CPRS Reminder Configuration <TEST ACCOUNT> Option: **TIU TIU**

Template Reminder Dialog Parameter

Reminder Dialogs allowed as Templates may be set for the following:

- 1 User USR [choose from NEW PERSON]

- 3 Service SRV [choose from SERVICE/SECTION]
- 4 Division DIV [SALT LAKE CITY]
- 5 System SYS [NATREM.FO-SLC.MED.VA.GOV]

Enter selection: **5** Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.

Setting Reminder Dialogs allowed as Templates for System: NATREM.FO-SLC.MED.VA.GOV

Select Display Sequence: **?**

- 429 VA-COVID-19 TELEPHONE FOLLOW-UP
- 389 VA-SRA-CONSULT RESPONSE (D)

When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number NOT on this list. For this example, 390 is not present so I will use 390.

Select Display Sequence: **390**

Are you adding 390 as a new Display Sequence? Yes// **YES**

Display Sequence: 390// **<Enter>** 390

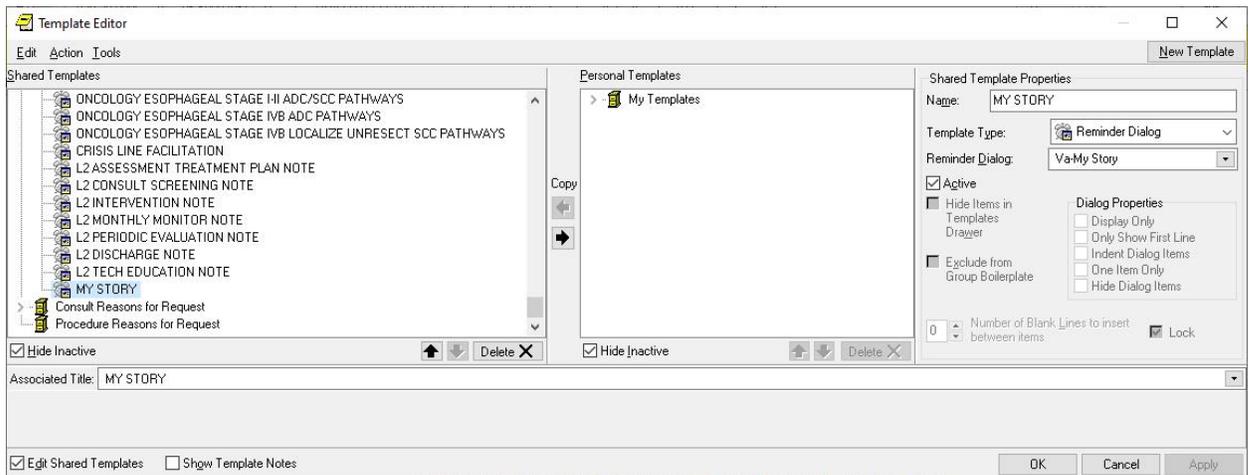
Clinical Reminder Dialog: **VA-MY STORY** reminder dialog NATIONAL

...OK? Yes// **<Enter>** (Yes)

3. Connect the template to your note title.

If your facility already has this linked, please update the linked template to be the national VA-MY STORY reminder dialog template.

- In CPRS, open the Template Editor, expand Document Titles, select the appropriate folder (if applicable), then click New Template (top right-hand corner).



Type in the following information:

Name: **MY STORY**

Template Type: **Reminder Dialog**

Reminder Dialog: **VA-MY STORY**

Associated Title: **MY STORY**

— then click Apply.