Update _2_0_467

Clinical Reminders

VA-CAREGIVER SUPPORT PROGRAM (CSP) DIALOG UPDATES

Install Guide

November 2024

Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

In support of the MISSION Act, the Caregiver Support Program has updated CSP Caregiver Assessment, CSP PCAFC Wellness Contact Caregiver, CSP PCAFC Wellness Contact Veteran, and CSP REACH VA dialog templates with options based on regulations, removed redundancies, and added missing elements.

CSP Templates/Dialogs
- VA-CSP CAREGIVER ASSESSMENT COMBINED
- VA-CSP REACH VA
- VA-CSP WELLNESS CONTACT CAREGIVER
- VA-CSP WELLNESS CONTACT VETERAN

1) CSP Caregiver Assessment Note: All Caregiver/applicants(s) undergo assessments to determine their eligibility for either Program of Comprehensive Assistance for Family Caregivers (PCAFC) or Program of General Caregiver Support Services (PGCSS). The Caregiver assessment is conducted to obtain information related to the strengths and needs of the caregivers to help develop an individualized plan of support. This is a new note that combines/eliminates two other notes and will be used for both PCAFC and PGCSS in line with other CSP notes. Additionally, the notes remove redundancies while adding missing elements.

This new note and dialog will replace the existing CSP PCAFC CAREGIVER ASSESSMENT note title and VA-CSP CAREGIVER ASSESSMENT REV reminder dialog. It also replaces the existing CSP PGCSS CAREGIVER REVIEW note title and VA-CSP PGCSS CAREGIVER ASSESSMENT reminder dialog.

2) CSP REACH VA: (new): Resources for Enhancing All Caregivers' Health (REACH) is a benefit afforded to the caregivers enrolled in PCAFC. This new note is based in evidence-based caregiver behavioral intervention and will be used by staff to document enrollment, various risk assessments, and interventions offered in an individual and support group format. The note is designed to allow staff to document additional sessions based on caregiver needs, desires, goal attainment, clinician judgment, and topics from the caregiver notebook.

This new note and dialog will replace the REACH VA CAREGIVER SUPPORT PROGRAM NOTE, the REACH VA CAREGIVER SUPPORT, and the REACH VA TELEPHONE SUPPORT GROUP PROGRAM note titles. These titles may not be active at all sites. Coordinate with Caregiver Support program staff.

3) CSP PCAFC Wellness Contact (Veteran and Caregiver): These progress notes are used by CSP staff while a Veteran is enrolled in Program of Comprehensive Assistance for Family Caregivers (PCAFC). CSP staff use wellness visits to review the Veteran's wellbeing, adequacy of care services that are provided by the Family Caregiver(s) to the Veteran, and the well-being of the Family Caregiver(s). Wellness contacts occur at a minimum once every 120 days and at least one

visit will occur in the Veteran's home on annual basis. These two revised templates remove redundancies while adding missing elements.

UPDATE_2_0_467 contains 1 Reminder Exchange entry:
UPDATE_2_0_467 VA-CSP DIALOG UPDATES

The exchange file contains the following components:

TIU TEMPLATE FIELD
      DATE (*)
      GEN WORD PROCESSING LARGE
      OTHER NON-VA
      OTHER TEXT
      VA*CG ROLE AFFECT
      VA*CG WP FOUR LINES R
      VA-CSP EB 60R
      VA-CSP EDIT 10
      VA-CSP EDIT 30R
      VA-CSP EDIT 40
      VA-CSP EDIT 40R
      VA-CSP PH OTHER
      VA-CSP REACH CITY/ST/ZIP
      VA-CSP REACH DATE
      VA-CSP REACH EB 4
      VA-CSP REACH EB 40R
      VA-CSP REACH EB 60R
      VA-CSP REACH ENR DATE
      VA-CSP REACH ENR TYPE
      VA-CSP REACH STR
      VA-CSP REACH WP 4L
      VA-CSP ROUTINE
      VA-CSP WP 4 LINES R
      VA-CSP WP 65R
      VA-DATE DEFAULT TODAY
      VA-RHS SCREEN RESOURCES
      VA-RHS SCREEN THE HOTLINE
      VA-RHS SCREENING LINK
      VA-WORD
HEALTH FACTORS
      DOMESTIC/INTERPERSONAL VIOLENCE SCREEN [C]
      VA-CAREGIVER SUPPORT PROGRAM [C]
      VA-CSP 2ND SECONDARY CAREGIVER/APPLICANT
      VA-CSP CAREGIVER ASSESSMENT [C]
      VA-CSP CAREGIVER INFO [C]

VA-CSP CAREGIVER SELF-EFFICACY [C]
VA-CSP CG METHOD FACILITY
VA-CSP CG METHOD IN-HOME
VA-CSP CG METHOD TELEPHONE
VA-CSP CG METHOD VIDEO TH
VA-CSP CG SELF-EFF SCORE 10
VA-CSP CG SELF-EFF SCORE 11
VA-CSP CG SELF-EFF SCORE 12
VA-CSP CG SELF-EFF SCORE 13
VA-CSP CG SELF-EFF SCORE 14
VA-CSP CG SELF-EFF SCORE 15
VA-CSP CG SELF-EFF SCORE 16
VA-CSP CG SELF-EFF SCORE 17
VA-CSP CG SELF-EFF SCORE 18
VA-CSP CG SELF-EFF SCORE 19
VA-CSP CG SELF-EFF SCORE 20
VA-CSP CG SELF-EFF SCORE 4
VA-CSP CG SELF-EFF SCORE 5
VA-CSP CG SELF-EFF SCORE 6
VA-CSP CG SELF-EFF SCORE 7
VA-CSP CG SELF-EFF SCORE 8
VA-CSP CG SELF-EFF SCORE 9
VA-CSP CG SELF-EFF SCORE MISS
VA-CSP CGA 18+YR OLD NO
VA-CSP CGA 18+YR OLD YES
VA-CSP CGA BARRIERS NO
VA-CSP CGA BARRIERS YES
VA-CSP CGA CHG HEALTH NO
VA-CSP CGA CHG HEALTH YES
VA-CSP CGA EMP NO
VA-CSP CGA EMP RET
VA-CSP CGA EMP YES
VA-CSP CGA ENGAGE NO
VA-CSP CGA ENGAGE YES
VA-CSP CGA EXP NO
VA-CSP CGA EXP YES
VA-CSP CGA INS CHPVA
VA-CSP CGA INS MCAID
VA-CSP CGA INS MCARE
VA-CSP CGA INS NONE
VA-CSP CGA INS PRIVATE
VA-CSP CGA INS TCARE
VA-CSP CGA LGL/FNCL CONC NO
VA-CSP CGA LGL/FNCL CONC YES

VA-CSP CGA PCAFC APPLICATION
VA-CSP CGA PCAFC REASSESSMENT
VA-CSP CGA PGCSS
VA-CSP CGA RPT SAFE NO
VA-CSP CGA RPT SAFE YES
VA-CSP CGA RPT VIOL NO
VA-CSP CGA RPT VIOL YES
VA-CSP CGA STRATEGY NO
VA-CSP CGA STRATEGY YES
VA-CSP CGA TIME 1-2YR
VA-CSP CGA TIME 3-5YR
VA-CSP CGA TIME GTR 5YR
VA-CSP CGA TIME LESS 1YR
VA-CSP CGA TIME NONE
VA-CSP GENERAL CAREGIVER/APPLICANT
VA-CSP PCAFC [C]
VA-CSP PCAFC CAREGIVER WELLNESS CONTACT [C]
VA-CSP PCAFC CG WELL RESP PLAN COMPLETED
VA-CSP PCAFC CG WELL RESP PLAN DISCUSSED
VA-CSP PCAFC CG WELL RESP PLAN F/U VISIT
VA-CSP PCAFC CG WELL RESP PLAN FORMAL
VA-CSP PCAFC CG WELL RESP PLAN INFORMAL
VA-CSP PCAFC CG WELL RESP PLAN NO
VA-CSP PCAFC CG WELL RESP PLAN SELF-GUIDED
VA-CSP PCAFC CG WELL RESP PLAN TOOL
VA-CSP PCAFC CG WELL RESP PLAN YES
VA-CSP PCAFC CG WELL SAFE HOME ENV NO
VA-CSP PCAFC CG WELL SAFE HOME ENV YES
VA-CSP PCAFC VET WELL CARE NEEDS MET NO
VA-CSP PCAFC VET WELL CARE NEEDS MET YES
VA-CSP PCAFC VET WELL F/U NEEDED NO
VA-CSP PCAFC VET WELL F/U NEEDED YES
VA-CSP PCAFC VET WELL SAFE HOME ENV NO
VA-CSP PCAFC VET WELL SAFE HOME ENV YES
VA-CSP PCAFC VET WELL SUP SVC ADHC
VA-CSP PCAFC VET WELL SUP SVC HBPC
VA-CSP PCAFC VET WELL SUP SVC HH/SN/RC
VA-CSP PCAFC VET WELL SUP SVC HOSPICE
VA-CSP PCAFC VET WELL SUP SVC HT MON
VA-CSP PCAFC VET WELL SUP SVC NONE
VA-CSP PCAFC VET WELL SUP SVC OTHER
VA-CSP PCAFC VET WELL SUP SVC POLY/TBI
VA-CSP PCAFC VET WELL SUP SVC SCI/D
VA-CSP PCAFC VET WELL SUP SVC WOM HLTH

VA-CSP PCAFC VETERAN WELLNESS CONTACT [C]
VA-CSP PRIMARY CAREGIVER/APPLICANT
VA-CSP RAPID CAREGIVER WELL-BEING [C]
VA-CSP R-CWBS ACT FREQ
VA-CSP R-CWBS ACT OCC
VA-CSP R-CWBS ACT RARE
VA-CSP R-CWBS ACT SOME
VA-CSP R-CWBS ACT USU
VA-CSP R-CWBS CARE FREQ
VA-CSP R-CWBS CARE OCC
VA-CSP R-CWBS CARE RARE
VA-CSP R-CWBS CARE SOME
VA-CSP R-CWBS CARE USU
VA-CSP R-CWBS FUN FREQ
VA-CSP R-CWBS FUN OCC
VA-CSP R-CWBS FUN RARE
VA-CSP R-CWBS FUN SOME
VA-CSP R-CWBS FUN USU
VA-CSP R-CWBS GOOD FREQ
VA-CSP R-CWBS GOOD OCC
VA-CSP R-CWBS GOOD RARE
VA-CSP R-CWBS GOOD SOME
VA-CSP R-CWBS GOOD USU
VA-CSP R-CWBS REWARD FREQ
VA-CSP R-CWBS REWARD OCC
VA-CSP R-CWBS REWARD RARE
VA-CSP R-CWBS REWARD SOME
VA-CSP R-CWBS REWARD USU
VA-CSP R-CWBS SECURE FREQ
VA-CSP R-CWBS SECURE OCC
VA-CSP R-CWBS SECURE RARE
VA-CSP R-CWBS SECURE SOME
VA-CSP R-CWBS SECURE USU
VA-CSP REACH VA [C]
VA-CSP REF ACP
VA-CSP REF ADHC
VA-CSP REF ANNIE
VA-CSP REF B&B
VA-CSP REF CG HLTH
VA-CSP REF CG SELF-CARE
VA-CSP REF CG VIDEOS
VA-CSP REF CSL ED CALLS
VA-CSP REF HHHA
VA-CSP REF IPVAP

VA-CSP REF OTHER COMM RSC
VA-CSP REF OTHER VA SVC
VA-CSP REF RESPITE
VA-CSP REF RSC GUIDE
VA-CSP REF TRANSPORT SVC
VA-CSP REF VA MH SVC
VA-CSP REF VA PC/SC
VA-CSP REF VBA
VA-CSP REF VCL
VA-CSP REF VDC
VA-CSP REF VET CTR
VA-CSP REF VHA ELIG/ENR
VA-CSP REF VPPC
VA-CSP REF WH SVC
VA-CSP REL CHILD
VA-CSP REL OTHER
VA-CSP REL PARENT
VA-CSP REL SIBLING
VA-CSP REL SP/PTR/SO
VA-CSP RVA 911PR
VA-CSP RVA ALLPR
VA-CSP RVA ALSPR
VA-CSP RVA BR IND CG DISCONTINUED
VA-CSP RVA BR IND CG NOT ATTEND
VA-CSP RVA BR IND SESSION 1
VA-CSP RVA BR IND SESSION 2
VA-CSP RVA BR IND SESSION 3
VA-CSP RVA BR IND SESSION 4
VA-CSP RVA BR POST-INTRVTN
VA-CSP RVA BR PRE-INTRVTN
VA-CSP RVA CG PCAFC
VA-CSP RVA CG PGCSS
VA-CSP RVA DEMPR
VA-CSP RVA DOING
VA-CSP RVA GAD-2
VA-CSP RVA GRP 911
VA-CSP RVA GRP ADDTL SESSION
VA-CSP RVA GRP ALL
VA-CSP RVA GRP ALS
VA-CSP RVA GRP CG CHANGE
VA-CSP RVA GRP CG DISCONTINUED
VA-CSP RVA GRP CG NOT ATTEND
VA-CSP RVA GRP DEM
VA-CSP RVA GRP MS

VA-CSP RVA GRP PAR
VA-CSP RVA GRP PD
VA-CSP RVA GRP PTSD
VA-CSP RVA GRP SCID
VA-CSP RVA GRP SESSION 1
VA-CSP RVA GRP SESSION 2
VA-CSP RVA GRP SESSION 3
VA-CSP RVA GRP SESSION 4
VA-CSP RVA GRP SESSION 5
VA-CSP RVA GRP SESSION 6
VA-CSP RVA GRP TBI
VA-CSP RVA GRP TBIDM
VA-CSP RVA HEALTH EXCELLENT
VA-CSP RVA HEALTH FAIR
VA-CSP RVA HEALTH GOOD
VA-CSP RVA HEALTH POOR
VA-CSP RVA HEALTH VERY GOOD
VA-CSP RVA HIT NEVER
VA-CSP RVA HIT OFTEN
VA-CSP RVA HIT SOMETIMES
VA-CSP RVA IND 911
VA-CSP RVA IND ADDTL SESSION
VA-CSP RVA IND ALL
VA-CSP RVA IND ALS
VA-CSP RVA IND CG CHANGE
VA-CSP RVA IND CG DISCONTINUED
VA-CSP RVA IND CG NOT ATTEND
VA-CSP RVA IND DEM
VA-CSP RVA IND DISCHARGE ACTIVE
VA-CSP RVA IND MS
VA-CSP RVA IND PAR
VA-CSP RVA IND PD
VA-CSP RVA IND PTSD
VA-CSP RVA IND SCID
VA-CSP RVA IND SESSION 1
VA-CSP RVA IND SESSION 2
VA-CSP RVA IND SESSION 3
VA-CSP RVA IND SESSION 4
VA-CSP RVA IND TBI
VA-CSP RVA IND TBIDM
VA-CSP RVA MAD
VA-CSP RVA MSPR
VA-CSP RVA ON DUTY
VA-CSP RVA OUTRAGE

VA-CSP RVA PARPR
VA-CSP RVA PDPR
VA-CSP RVA POST-INTRVTN
VA-CSP RVA PRE-INTRVTN
VA-CSP RVA PTSDPR
VA-CSP RVA SAFETY
VA-CSP RVA SCIDPR
VA-CSP RVA STRESS
VA-CSP RVA TBIDMPR
VA-CSP RVA TBIPR
VA-CSP RVA YELL NEVER
VA-CSP RVA YELL OFTEN
VA-CSP RVA YELL SOMETIMES
VA-CSP SECONDARY CAREGIVER/APPLICANT
VA-CSP VET METHOD FACILITY
VA-CSP VET METHOD IN-HOME
VA-CSP VET METHOD TELEPHONE
VA-CSP VET METHOD VIDEO TH
VA-IPVAP/S - SECONDARY NEGATIVE
VA-IPVAP/S - SECONDARY POSITIVE
VA-IPVAP/S-CONSENT TO SCREEN - NO
VA-IPVAP/S-CONSENT TO SCREEN - YES
VA-IPVAP/S-PRIMARY SCREEN RESULT - NEGATIVE
VA-IPVAP/S-PRIMARY SCREEN RESULT - POSITIVE
VA-IPVAP/S-PRIMARY SCREEN/HURT - FREQ
VA-IPVAP/S-PRIMARY SCREEN/HURT - NEVER
VA-IPVAP/S-PRIMARY SCREEN/HURT - OFTEN
VA-IPVAP/S-PRIMARY SCREEN/HURT - RARELY
VA-IPVAP/S-PRIMARY SCREEN/HURT - SOMETIMES
VA-IPVAP/S-PRIMARY SCREEN/INSULT - FREQ
VA-IPVAP/S-PRIMARY SCREEN/INSULT - NEVER
VA-IPVAP/S-PRIMARY SCREEN/INSULT - OFTEN
VA-IPVAP/S-PRIMARY SCREEN/INSULT - RARELY
VA-IPVAP/S-PRIMARY SCREEN/INSULT - SOMETIMES
VA-IPVAP/S-PRIMARY SCREEN/PRESSURE - FREQ
VA-IPVAP/S-PRIMARY SCREEN/PRESSURE - NEVER
VA-IPVAP/S-PRIMARY SCREEN/PRESSURE - OFTEN
VA-IPVAP/S-PRIMARY SCREEN/PRESSURE - RARELY
VA-IPVAP/S-PRIMARY SCREEN/PRESSURE - SOMETIMES
VA-IPVAP/S-PRIMARY SCREEN/SCREAM - FREQ
VA-IPVAP/S-PRIMARY SCREEN/SCREAM - NEVER
VA-IPVAP/S-PRIMARY SCREEN/SCREAM - OFTEN
VA-IPVAP/S-PRIMARY SCREEN/SCREAM - RARELY
VA-IPVAP/S-PRIMARY SCREEN/SCREAM - SOMETIMES

VA-IPVAP/S-PRIMARY SCREEN/THREATEN - FREQ
VA-IPVAP/S-PRIMARY SCREEN/THREATEN - NEVER
VA-IPVAP/S-PRIMARY SCREEN/THREATEN - OFTEN
VA-IPVAP/S-PRIMARY SCREEN/THREATEN - RARELY
VA-IPVAP/S-PRIMARY SCREEN/THREATEN - SOMETIMES
VA-IPVAP/S-RES/EDUCATION OTHER
VA-IPVAP/S-RES/EDUCATION READINESS TO LEARN
VA-IPVAP/S-RES/RESOURCES - NO
VA-IPVAP/S-RES/RESOURCES - OTHER
VA-IPVAP/S-RES/RESOURCES - YES
VA-IPVAP/S-RES/RESOURCES ACCEPTS FUTURE CONSULT
VA-IPVAP/S-RES/RESOURCES ACCEPTS WARM HANDOFF/CONSULT
VA-IPVAP/S-RES/RESOURCES DECLINES CONSULT
VA-IPVAP/S-RES/RESOURCES YES/CONTACT INFO
VA-IPVAP/S-RES/RESOURCES YES/FLYER INFO
VA-IPVAP/S-RES/RESOURCES YES/OTHER
VA-IPVAP/S-RES/RESOURCES YES/VERBAL EDU
VA-IPVAP/S-RES/SAME DAY CONSULT BY CHAMPION
VA-IPVAP/S-SAFETY CONCERNS ABOUT DOC - NO
VA-IPVAP/S-SAFETY CONCERNS ABOUT DOC - YES
VA-IPVAP/S-SAFETY PLAN COMPLETED - DECLINED
VA-IPVAP/S-SAFETY PLAN COMPLETED - NO
VA-IPVAP/S-SAFETY PLAN COMPLETED - YES
VA-IPVAP/S-SCREEN NOT COMPLETED
VA-IPVAP/S-SCREEN NOT COMPLETED/2YO
VA-IPVAP/S-SCREEN NOT COMPLETED/ADULT
VA-IPVAP/S-SCREEN NOT COMPLETED/OTHER
VA-IPVAP/S-SCREEN SAFE TO PROCEED
VA-IPVAP/S-SECONDARY SCREEN/BEHAVIOR - NO
VA-IPVAP/S-SECONDARY SCREEN/BEHAVIOR - YES
VA-IPVAP/S-SECONDARY SCREEN/CHOKE - NO
VA-IPVAP/S-SECONDARY SCREEN/CHOKE - YES
VA-IPVAP/S-SECONDARY SCREEN/KILL - NO
VA-IPVAP/S-SECONDARY SCREEN/KILL - YES
VA-REMINDER UPDATES [C]
VA-UPDATE_2_0_467

REMINDER SPONSOR
CAREGIVER SUPPORT PROGRAM
OFFICE OF MENTAL HEALTH SERVICES
MENTAL HEALTH SERVICES

REMINDER TERM
VA-REMINDER UPDATE_2_0_467

REMINDER DIALOG
    VA-CSP CAREGIVER ASSESSMENT COMBINED
    VA-CSP REACH VA
    VA-CSP WELLNESS CONTACT CAREGIVER
    VA-CSP WELLNESS CONTACT VETERAN

TIU OBJECTS
    PATIENT DATE OF BIRTH
    PATIENT NAME

Pre-Installation Steps

1. Identify local TIU Object for the following information:
    a. Patient address
    b. Patient phone number
    c. Patient email address

2. Inquire and screen capture the VA-USER CLASS NURSE reminder term.

3. The VA-CSP CAREGIVER ASSESSMENT COMBINED reminder dialog contains sections from the VA-RELATIONSHIP HEALTH AND SAFETY reminder dialog. Identify order dialogs that may be mapped to the findings and additional findings prompts in following elements. If any orders are mapped, then they will need to be remapped after installation.

    a. Element: VAL-TXTZ RHS FUTURE CONSULT PLACED PRIM NEG
    b. Element: VAL-TXTZ RHS FUTURE CONSULT PLACED PRIM NEG 2
    c. Element: VAL-TXTZ RHS WARM HANDOFF CONSULT
    d. Element: VAL-TXTZ RHS WARM HANDOFF CONSULT 2

4. Coordinate this installation with local CSP staff. Ensure to inform them the existing CSP PCAFC CAREGIVER ASSESSMENT and CSP PGCSS CAREGIVER REVIEW note titles and templates will be inactivated and replaced with the new CSP CAREGIVER ASSESSMENT note title and template. Also, the existing REACH VA CAREGIVER SUPPORT PROGRAM NOTE, REACH VA CAREGIVER SUPPORT, and REACH VA TELEPHONE SUPPORT GROUP PROGRAM note titles will be inactivated and replaced with the new CSP REACH VA note title and template.

Install Details

This update is being distributed as a web host file. The address for the host file is:
https://REDACTED/UPDATE_2_0_467.PRD
The file will be installed using Reminder Exchange, programmer access is not required.

Installation:
=============
This update can be loaded with users on the system. Installation will take less than 45 minutes.

Install Example

To Load the Web Host File. Navigate to Reminder exchange in Vista

```
CFE   Create Exchange File Entry        LHF   Load Host File
CHF   Create Host File                  LMM   Load MailMan Message
CMM   Create MailMan Message            LR    List Reminder Definitions
DFE   Delete Exchange File Entry        LWH   Load Web Host File
IFE   Install Exchange File Entry       RI    Reminder Definition Inquiry
IH    Installation History              RP    Repack
Select Action: Next Screen// lwh   Load Web Host File
```

At the **Select Action:** prompt, enter **LWH** for Load Web Host File
At the **Input the url for the .prd file:** prompt, type the following web address:
https://REDACTED/UPDATE_2_0_467.PRD
You should see a message at the top of your screen that the file successfully loaded.

Search and locate an entry titled **UPDATE_2_0_467 VA-CSP DIALOG UPDATES** in reminder exchange.

```
+Item   Entry                          Source                  Date Packed
  779   UPDATE_2_0_467 VA-CSP DIALOG
        UPDATES
  780   UPDATE_2_0_47 VA-HEPATITIS B
        IMMUNIZATIONS
  781   UPDATE_2_0_48 MISC UPDATE 6
  782   UPDATE_2_0_49 VA-SUICIDE
        BEHAVIOR AND OVERDOSE REPORT
  783   UPDATE_2_0_5 MISC UPDATE 1
  784   UPDATE_2_0_5 MISC UPDATE 1
  785   UPDATE_2_0_50 DEPRESSION
+       + Next Screen   - Prev Screen    ?? More Actions              >>>
CFE   Create Exchange File Entry        LHF   Load Host File
CHF   Create Host File                  LMM   Load MailMan Message
CMM   Create MailMan Message            LR    List Reminder Definitions
DFE   Delete Exchange File Entry        LWH   Load Web Host File
IFE   Install Exchange File Entry       RI    Reminder Definition Inquiry
IH    Installation History              RP    Repack
Select Action: Next Screen// IFE    Install Exchange File Entry
Enter a list or range of numbers (1-1004): 779
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry
Enter the number that corresponds with your entry UPDATE_2_0_467 VA-CSP DIALOG UPDATES *(in this example it is entry 779. It will vary by site).* The date of the exchange file should be 11/13/2024.

```
Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-CSP WELLNESS CONTACT VETERAN
  VA-CSP WELLNESS CONTACT CAREGIVER
  VA-CSP REACH VA
  VA-CSP CAREGIVER ASSESSMENT COMBINED

REMINDER TERM
  VA-REMINDER UPDATE_2_0_467
Non-exchangeable TIU object(s):
----------------------------------------------------------------------
+          Enter ?? for more actions                              >>>
IA   Install all Components          IS   Install Selected Component
Select Action: Next Screen// IA    Install all Components  .
```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.
Select Action: Next Screen// IA   Install all Components

You will see several prompts, for all new entries you will choose **I to Install**

Skip the **VA-USER CLASS NURSE** reminder term if asked. Do not overwrite this reminder term.

For all other components that already exists but the packed component is different, choose **O to Overwrite.**

You will be prompted to install the FIRST reminder dialog component (VA-CSP WELLNESS CONTACT VETERAN). You will choose to install all even though some components may have an X to indicate that they exist.

```
Packed reminder dialog: VA-CSP WELLNESS CONTACT VETERAN [NATIONAL DIALOG]

 Item  Seq. Dialog Findings                           Type      Exists
   1     VA-CSP WELLNESS CONTACT VETERAN               dialog

   2   5 VA-CSP VET WELLNESS CONTACT VERSION           element
           Finding: *NONE*

   3  10 VA-CSP VET WELLNESS CONTACT INTRO             element
           Finding: *NONE*

   4  15 VA-CSP VET WELLNESS CONTACT DATE/LENGTH       element
           Finding: *NONE*

   5  17 VA-CSP CG/VET WELLNESS CONTACT LENGTH         element
           Finding: *NONE*

   6  20 VA-CSP GP VETERAN IDENTIFIER                  group
+        + Next Screen   - Prev Screen   ?? More Actions
DD   Dialog Details       DT   Dialog Text      IS   Install Selected
DF   Dialog Findings      DU   Dialog Usage     QU   Quit
DS   Dialog Summary       IA   Install All
Select Action: Next Screen// IA   Install All
```

At the **Select Action** prompt, type **IA** to install the dialog: <mark>VA-CSP WELLNESS CONTACT VETERAN</mark>

Select Action: Next Screen// <mark>IA</mark> Install All

Install reminder dialog and all components with no further changes: Y// <mark>Yes</mark>

```
Packed reminder dialog: VA-CSP WELLNESS CONTACT VETERAN [NATIONAL DIALOG]
VA-CSP WELLNESS CONTACT VETERAN (reminder dialog) installed from exchange file.
 Item   Seq. Dialog Findings                                  Type      Exists
    1       VA-CSP WELLNESS CONTACT VETERAN                    dialog      X

    2     5 VA-CSP VET WELLNESS CONTACT VERSION                element     X
            Finding: *NONE*

    3    10 VA-CSP VET WELLNESS CONTACT INTRO                  element     X
            Finding: *NONE*

    4    15 VA-CSP VET WELLNESS CONTACT DATE/LENGTH            element     X
            Finding: *NONE*

    5    17 VA-CSP CG/VET WELLNESS CONTACT LENGTH              element     X
            Finding: *NONE*

    6    20 VA-CSP GP VETERAN IDENTIFIER                       group       X
+        + Next Screen   - Prev Screen    ?? More Actions
DD   Dialog Details      DT   Dialog Text        IS   Install Selected
DF   Dialog Findings     DU   Dialog Usage       QU   Quit
DS   Dialog Summary      IA   Install All
Select Action: Next Screen// Q
```

After completing this dialog install, you will type <mark>Q</mark>.

You will be prompted to install the next reminder dialog component <mark>(VA-CSP WELLNESS CONTACT CAREGIVER).</mark> You will choose to install all even though some components may have an X to indicate that they exist.

```
Packed reminder dialog: VA-CSP WELLNESS CONTACT CAREGIVER [NATIONAL DIALOG]

 Item   Seq. Dialog Findings                                  Type      Exists
    1       VA-CSP WELLNESS CONTACT CAREGIVER                  dialog

    2     5 VA-CSP CG WELLNESS CONTACT VERSION                 element
            Finding: *NONE*

    3    10 VA-CSP CG WELLNESS CONTACT INTRO                   element
            Finding: *NONE*

    4    12 VA-CSP CG WELLNESS COLLATERAL INFORMATION          element
            Finding: *NONE*

    5    15 VA-CSP CG WELLNESS CONTACT DATE                    element
            Finding: *NONE*

    6    17 VA-CSP CG/VET WELLNESS CONTACT LENGTH              element     X
+        + Next Screen   - Prev Screen    ?? More Actions
DD   Dialog Details      DT   Dialog Text        IS   Install Selected
DF   Dialog Findings     DU   Dialog Usage       QU   Quit
DS   Dialog Summary      IA   Install All
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** to install the dialog: <mark>VA-CSP</mark> <mark>WELLNESS CONTACT CAREGIVER</mark>

Select Action: Next Screen// <mark>IA   Install All</mark>

Install reminder dialog and all components with no further changes: Y// <mark>Yes</mark>

```
Packed reminder dialog: VA-CSP WELLNESS CONTACT CAREGIVER [NATIONAL DIALOG]
VA-CSP WELLNESS CONTACT CAREGIVER (reminder dialog) installed from exchange file
 Item   Seq. Dialog Findings                                      Type     Exists
   1      VA-CSP WELLNESS CONTACT CAREGIVER                      dialog      X

   2    5 VA-CSP CG WELLNESS CONTACT VERSION                     element     X
           Finding: *NONE*

   3   10 VA-CSP CG WELLNESS CONTACT INTRO                       element     X
           Finding: *NONE*

   4   12 VA-CSP CG WELLNESS COLLATERAL INFORMATION              element     X
           Finding: *NONE*

   5   15 VA-CSP CG WELLNESS CONTACT DATE                        element     X
           Finding: *NONE*

   6   17 VA-CSP CG/VET WELLNESS CONTACT LENGTH                  element     X
+         + Next Screen   - Prev Screen   ?? More Actions
DD    Dialog Details       DT    Dialog Text        IS    Install Selected
DF    Dialog Findings      DU    Dialog Usage       QU    Quit
DS    Dialog Summary       IA    Install All
Select Action: Next Screen// Q
```

After completing this dialog install, you will type <mark>Q</mark>.

You will be prompted to install the next reminder dialog component <mark>(VA-CSP REACH VA)</mark>. You will choose to install all even though some components may have an X to indicate that they exist.

```
Packed reminder dialog: VA-CSP REACH VA [NATIONAL DIALOG]

 Item   Seq. Dialog Findings                                      Type     Exists
   1      VA-CSP REACH VA                                        dialog

   2   10 VA-CSP REACH VA VERSION                                element
           Finding: *NONE*

   3   15 VA-CSP REACH INTRO                                     element
           Finding: *NONE*

   4   20 VA-CSP GP REACH ENROLLMENT                             group
           Finding: *NONE*
   5   20.10 VA-CSP REACH ENR TYPE                               element
           Finding: *NONE*
   6   20.20 VA-CSP GP REACH ENR CONDITION                       group
           Finding: *NONE*
   7   20.20.10 VA-CSP GP REACH ENR COND ALL ERAS                group
+         + Next Screen   - Prev Screen   ?? More Actions
DD    Dialog Details       DT    Dialog Text        IS    Install Selected
DF    Dialog Findings      DU    Dialog Usage       QU    Quit
DS    Dialog Summary       IA    Install All
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** to install the dialog: <mark>VA-CSP REACH VA</mark>

Select Action: Next Screen// IA   Install All
Install reminder dialog and all components with no further changes: Y// Yes

```
Packed reminder dialog: VA-CSP REACH VA [NATIONAL DIALOG]
VA-CSP REACH VA (reminder dialog) installed from exchange file.
  Item   Seq. Dialog Findings                                 Type      Exists
    1       VA-CSP REACH VA                                   dialog        X

    2    10 VA-CSP REACH VA VERSION                          element        X
            Finding: *NONE*

    3    15 VA-CSP REACH INTRO                               element        X
            Finding: *NONE*

    4    20 VA-CSP GP REACH ENROLLMENT                        group         X
            Finding: *NONE*
    5    20.10 VA-CSP REACH ENR TYPE                         element        X
            Finding: *NONE*
    6    20.20 VA-CSP GP REACH ENR CONDITION                  group         X
            Finding: *NONE*
    7    20.20.10 VA-CSP GP REACH ENR COND ALL ERAS           group         X
+           + Next Screen   - Prev Screen    ?? More Actions
DD    Dialog Details        DT    Dialog Text        IS    Install Selected
DF    Dialog Findings       DU    Dialog Usage       QU    Quit
DS    Dialog Summary        IA    Install All
Select Action: Next Screen// Q
```

After completing this dialog install, you will type Q.

You will be prompted to install the next reminder dialog component (VA-CSP CAREGIVER ASSESSMENT COMBINED). You will choose to install all even though some components may have an X to indicate that they exist.

```
Packed reminder dialog: VA-CSP CAREGIVER ASSESSMENT COMBINED [NATIONAL DIALOG]

  Item   Seq. Dialog Findings                                 Type      Exists
    1       VA-CSP CAREGIVER ASSESSMENT COMBINED              dialog

    2    10 VA-CSP CG ASSESSMENT VERSION                     element
            Finding: *NONE*

    3    20 VA-CSP CG ASSESS INTRO                           element
            Finding: *NONE*

    4    30 VA-CSP COLLATERAL INFORMATION REV                element        X
            Finding: *NONE*

    5    40 VA-CSP CG ASSESS DATE                            element
            Finding: *NONE*

    6    45 VA-CSP CG ASSESS TIME SPENT                      element
+           + Next Screen   - Prev Screen    ?? More Actions
DD    Dialog Details        DT    Dialog Text        IS    Install Selected
DF    Dialog Findings       DU    Dialog Usage       QU    Quit
DS    Dialog Summary        IA    Install All
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** to install the dialog: <mark>VA-CSP CAREGIVER ASSESSMENT COMBINED</mark>

Select Action: Next Screen// <mark>IA   Install All</mark>

Install reminder dialog and all components with no further changes: Y// <mark>Yes</mark>

```
Packed reminder dialog: VA-CSP CAREGIVER ASSESSMENT COMBINED [NATIONAL DIALOG]
VA-CSP CAREGIVER ASSESSMENT COMBINED (reminder dialog) installed from exchange f
 Item  Seq. Dialog Findings                              Type     Exists
   1       VA-CSP CAREGIVER ASSESSMENT COMBINED          dialog      X

   2    10 VA-CSP CG ASSESSMENT VERSION                  element     X
           Finding: *NONE*

   3    20 VA-CSP CG ASSESS INTRO                        element     X
           Finding: *NONE*

   4    30 VA-CSP COLLATERAL INFORMATION REV             element     X
           Finding: *NONE*

   5    40 VA-CSP CG ASSESS DATE                         element     X
           Finding: *NONE*

   6    45 VA-CSP CG ASSESS TIME SPENT                   element     X
+           + Next Screen    - Prev Screen   ?? More Actions
DD   Dialog Details      DT   Dialog Text         IS   Install Selected
DF   Dialog Findings     DU   Dialog Usage        QU   Quit
DS   Dialog Summary      IA   Install All
Select Action: Next Screen// Q
```

After completing this dialog install, you will type <mark>Q</mark>.

```
Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-CSP WELLNESS CONTACT VETERAN
  VA-CSP WELLNESS CONTACT CAREGIVER
  VA-CSP REACH VA
  VA-CSP CAREGIVER ASSESSMENT COMBINED

REMINDER TERM
  VA-REMINDER UPDATE_2_0_467
Non-exchangeable TIU object(s):
--------------------------------------------------------------------------------
+           + Next Screen    - Prev Screen   ?? More Actions              >>>
IA   Install all Components           IS   Install Selected Component
Select Action: Next Screen// Q
```

You will then be returned to this screen. At the **Select Action** prompt, type <mark>**Q.**</mark>

Install complete.

Post Installation

1. **Inquire the VA-USER CLASS NURSE reminder term.** Confirm the term matches the inquire captured during pre-installation.

2. **Remap the order dialogs to the findings and/or additional findings prompts in following elements as identified in the pre-installation steps.**

   a) Element: VAL-TXTZ RHS FUTURE CONSULT PLACED PRIM NEG
   b) Element: VAL-TXTZ RHS FUTURE CONSULT PLACED PRIM NEG 2
   c) Element: VAL-TXTZ RHS WARM HANDOFF CONSULT
   d) Element: VAL-TXTZ RHS WARM HANDOFF CONSULT 2

3. **Make the Dialog template available to be attached to a Personal or Shared template or to be able to attach the dialog to a progress note title.**

   Select Reminder Managers Menu <TEST ACCOUNT> Option: ==CP CPRS Reminder Configuration==
   ```
      CA            Add/Edit Reminder Categories
      CL            CPRS Lookup Categories
      CS            CPRS Cover Sheet Reminder List
      MH      Mental Health Dialogs Active
      PN            Progress Note Headers
      RA            Reminder GUI Resolution Active
   ```
   ==TIU   TIU Template Reminder Dialog Parameter==
   ```
      DEVL    Evaluate Coversheet List on Dialog Finish
      DL            Default Outside Location
      PT            Position Reminder Text at Cursor
      LINK    Link Reminder Dialog to Template
      TEST    CPRS Coversheet Time Test
      NP            New Reminder Parameters
      GEC     GEC Status Check Active
      WH      WH Print Now Active
   ```
   Select CPRS Reminder Configuration <TEST ACCOUNT> Option: ==TIU TIU Template Reminder Dialog Parameter==
   Reminder Dialogs allowed as Templates may be set for the following:

   ```
      1  User       USR    [choose from NEW PERSON]
      3  Service     SRV    [choose from SERVICE/SECTION]
      4  Division    DIV       [SALT LAKE CITY]
      5  System      SYS    [NATREM.FO-SLC.MED.VA.GOV]
   ```

   Enter selection: ==5== *Choose the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.*

   Setting Reminder Dialogs allowed as Templates for System: NATREM.FO-SLC.MED.VA.GOV

Select Display Sequence: **?**
149 VA-COVID-19 TELEPHONE FOLLOW-UP
160 VA-SRA-CONSULT RESPONSE (D)
When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken. Choose a number NOT on this list. For this example, 150 is not present so I will use 150.

Select Display Sequence: **150**
Are you adding 150 as a new Display Sequence? Yes// **Y YES**
Display Sequence: 150// **<Enter>**
Clinical Reminder Dialog**: VA-CSP CAREGIVER ASSESSMENT COMBINED**
then **<enter>**
OK? Yes// **<Enter>**

Select Display Sequence: **151**
Are you adding 151 as a new Display Sequence? Yes// **Y YES**
Display Sequence: 151// **<Enter>**
Clinical Reminder Dialog**: VA-CSP REACH VA** then **<enter>**
OK? Yes// **<Enter>**

Select Display Sequence: **152**
Are you adding 152 as a new Display Sequence? Yes// **Y YES**
Display Sequence: 152// **<Enter>**
Clinical Reminder Dialog**: VA-CSP WELLNESS CONTACT CAREGIVER** then **<enter>**
OK? Yes// **<Enter>**

Select Display Sequence: **153**
Are you adding 152 as a new Display Sequence? Yes// **Y YES**
Display Sequence: 152// **<Enter>**
Clinical Reminder Dialog**: VA-CSP WELLNESS CONTACT VETERAN** then **<enter>**
OK? Yes// **<Enter>** (Yes)

4. **Add appropriate TIU objects for patient address to the following dialog elements.**

 a) NAME: **VAL-CSP CG/VET FULL ADDRESS**
   DISABLE:
   CLASS: LOCAL//
   SPONSOR:
   REVIEW DATE:
   RESOLUTION TYPE:
   ORDERABLE ITEM:
   FINDING ITEM:

Additional findings: none
Select ADDITIONAL FINDING:
DIALOG/PROGRESS NOTE TEXT:

Full Address: *PATIENT ADDRESS OBJECT HERE*
  Edit? NO// <mark>YES</mark>

==[WRAP]==[INSERT]=======< DIALOG/PROGRESS E[Press <PF1>H for Full

Address: *PATIENT ADDRESS OBJECT HERE*

Replace the red text with appropriate TIU object.

b) **Repeat steps for following:**
   a. VAL-CSP METHOD CG RECORD LOCATION HOME
   b. VAL-CSP METHOD VET RECORD LOCATION HOME
   c. VAL-TH VVC TELEPHONE TRIAGE PATIENT LOCATION HOME

5. **Add appropriate TIU objects for phone number to the following dialog elements.**

a) NAME: <mark>VAL-CSP CG/VET PHONE</mark>
   DISABLE:
   CLASS: LOCAL//
   SPONSOR:
   REVIEW DATE:
   RESOLUTION TYPE:
   ORDERABLE ITEM:
   FINDING ITEM:

   Additional findings: none
   Select ADDITIONAL FINDING:
   DIALOG/PROGRESS NOTE TEXT:

   Phone #: *PHONE OBJECT HERE*

   Edit? NO// <mark>YES</mark>

   ==[WRAP]==[INSERT]=======< DIALOG/PROGRESSTE[Press <PF1>H for Full

   Phone #: *PHONE OBJECT HERE*

   Replace the red text with appropriate TIU object.

b) **Repeat steps for following:**
   a. VAL-CSP METHOD CG RECORD CONTACT PHONE OBJECT
   b. VAL-CSP METHOD VET RECORD CONTACT PHONE OBJECT
   c. VAL-TH VVC TELEPHONE TRIAGE CONTACT PHONE OBJECT

6. **Add appropriate TIU objects for email address to the VAL-CSP CG/VET EMAIL dialog element.**

NAME: <mark>VAL-CSP CG/VET EMAIL</mark>
DISABLE:
CLASS: LOCAL//
SPONSOR:
REVIEW DATE:
RESOLUTION TYPE:
ORDERABLE ITEM:
FINDING ITEM:

Additional findings: none
Select ADDITIONAL FINDING:
DIALOG/PROGRESS NOTE TEXT:

Email address: {FLD:VA-CSP EDIT 40} *EMAIL OBJECT HERE*

 Edit? NO// <mark>YES</mark>

==[WRAP]==[INSERT]=======< DIALOG/PROGRESS NOTE TE[Press <PF1>H for Full

Email address: {FLD:VA-CSP EDIT 40} *EMAIL OBJECT HERE*

- If your site HAS an email TIU object:
  - Replace the red text with appropriate TIU object and delete the VA-CSP EDIT 40 template field in this element.
- If your site does NOT have an email TIU object:
  - Delete the words *EMAIL OBJECT HERE* from this element and leave the VA-CSP EDIT 40 template field in place.

7. **Setup of Note Titles.**

The note titles to create to associate with these dialogs are:

CSP CAREGIVER ASSESSMENT
CSP REACH VA
CSP PCAFC WELLNESS CONTACT CAREGIVER (This title should already exist)
CSP PCAFC WELLNESS CONTACT VETERAN (This title should already exist)

Also create the following note title but it will not be linked to a template or dialog:

CSP PGCSS CAREGIVER ANNUAL REVIEW

VHA Enterprise Standard Title for all note titles above: **CAREGIVER CERTIFICATE**

Add these to your document class where caregiver notes are located.

Note: *Comprehensive information on Creating new Document Classes and Titles can be found beginning on page 47 of the TIU/ASU Implementation Guide at the following link:*
http://www.va.gov/vdl/documents/Clinical/CPRS-Text_Integration_Utility_(TIU)/tiuim.pdf

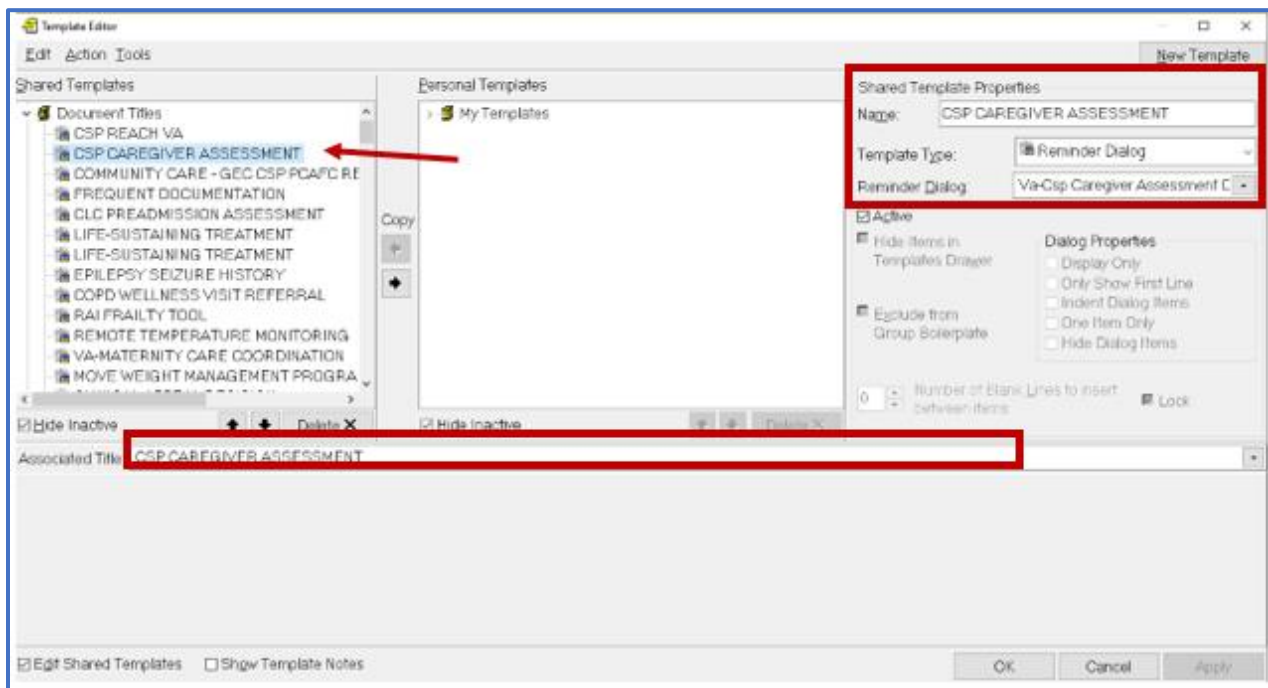8. **Associate the reminder dialogs with the note title in CPRS**

     a) Type in the following information:
          Name: **CSP CAREGIVER ASSESSMENT**
          Template Type: Reminder Dialog
          Reminder Dialog: **VA-CSP CAREGIVER ASSESSMENT COMBINED**

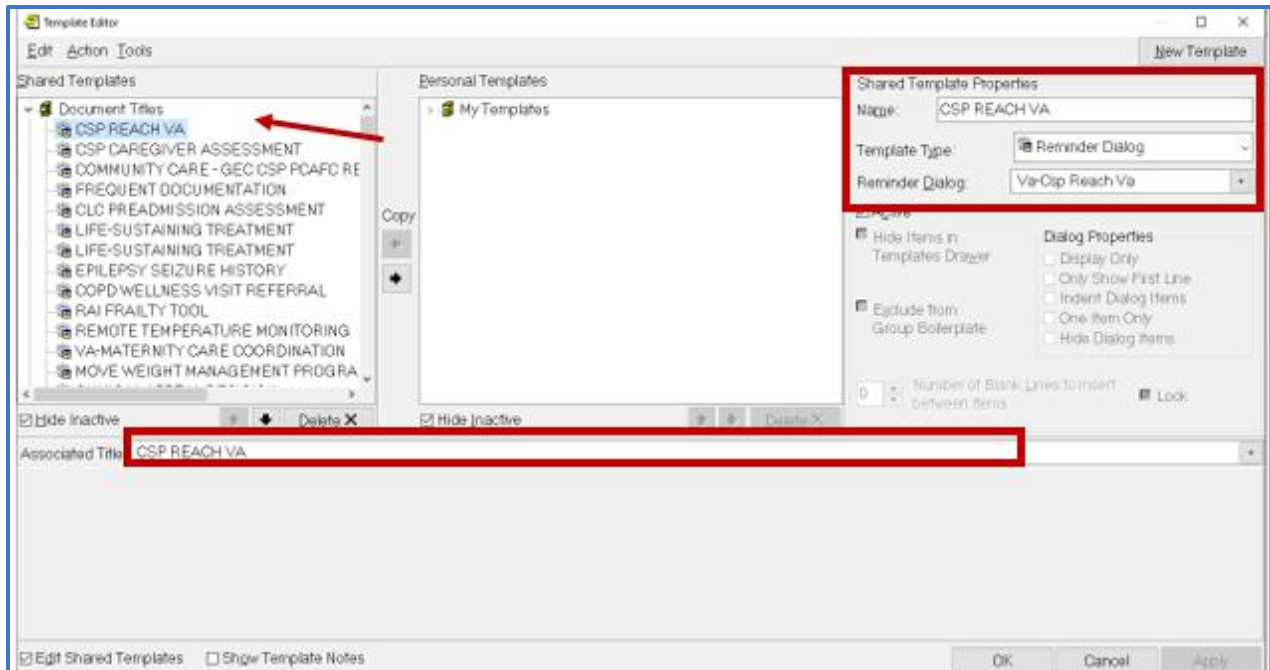   Next, type in the Associated Title, which in this case is **CSP CAREGIVER ASSESSMENT** and select Apply.

     b) Name: **CSP REACH VA**
          Template Type: Reminder Dialog
          Reminder Dialog: **VA-CSP REACH VA**
          Associated Title: **CSP REACH VA**

    c) Name: <mark>**CSP PCAFC WELLNESS CONTACT CAREGIVER**</mark>
        Template Type: <mark>Reminder Dialog</mark>
        Reminder Dialog: <mark>**VA-CSP WELLNESS CONTACT CAREGIVER**</mark>
        Associated Title: <mark>**CSP PCAFC WELLNESS CONTACT CAREGIVER**</mark>

    d) Name: <mark>**CSP PCAFC WELLNESS CONTACT VETERAN**</mark>
        Template Type: <mark>Reminder Dialog</mark>
        Reminder Dialog: <mark>**VA-CSP WELLNESS CONTACT VETERAN**</mark>
        Associated Title: <mark>**CSP PCAFC WELLNESS CONTACT VETERAN**</mark>

9. **Coordinate this step with local CSP staff. Inactivate the following existing TIU titles (some sites may not have all listed):**

    a) CSP PCAFC CAREGIVER ASSESSMENT
    b) CSP PGCSS CAREGIVER REVIEW
    c) REACH VA CAREGIVER SUPPORT
    d) REACH VA CAREGIVER SUPPORT PROGRAM NOTE
    e) REACH VA TELEPHONE SUPPORT GROUP PROGRAM

NOTE: If there are any questions or problems during the installation, please notify your local IT support to log a national help desk ticket or contact the VA Service Desk and have them submit a national ticket to:
    Category: Affected Service

Affected Service: VistA – CPRS: Clinical Reminders