Update _2_0_488

Clinical Reminders

VA-STERILE FLUID SUPPLY MANAGEMENT

Install Guide

November 2024

Product Development
Office of Information Technology
Department of Veterans Affairs

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Introduction

This template was directed to be produced by an arm of the multidisciplinary team created by senior Department of Veterans Affairs Leaders. This team included the National Director of Surgery, the Chief Officer of Specialty Care Services, the Senior Nurse Advisor to the AUSH of Integrated Veteran Care, the office of Integrated Veterans' Care Director of Access Operations, Health Informatics professionals, and a VISN Chief Medical Officer and Chief Nursing Officer.

- Due to a recent natural disaster, a major U.S. supplier of intravenous (IV) solutions, sterile water, and peritoneal dialysis fluids has indefinitely reduced production at its largest manufacturing facility in North Carolina. In response to this unexpected global decrease in the supply of medical-grade solutions, VHA has proactively developed strategies to maintain continuity of care and ensure patient safety.
- VHA has established a multidisciplinary team comprised of leaders from across the country to concentrate on its contingency plans. This document and the associated health factors are part of the operational plan developed by the team to monitor and manage clinical cases affected by this reduction in the supply of medical-grade solutions.
- Context of Use: A Licensed independent practitioner (LIP) or Registered nurse working in conjunction with an LIP will use this template to document the impact of the medical-grade sterile fluid shortage as it pertains to a patient's procedure.
- This template is intended for clinical use in applicable procedural areas impacted by the current shortage of medical-grade fluids and the national supply chain.
- This template should NOT be used once the sterile fluid supply is available.

UPDATE_2_0_488 contains 1 Reminder Exchange entry named **UPDATE_2_0_488 VA-STERILE FLUID SUPPLY MANAGEMENT NOTE**

The exchange file contains the following components:

TIU TEMPLATE FIELD
  VA-DATE ONLY R

HEALTH FACTORS
  VA-REMINDER UPDATES [C]
  VA-UPDATE_2_0_488

REMINDER TERM
  VA-REMINDER UPDATE_2_0_488
  VA-STERILE FLUID SUPPLY MANAGEMENT [C]
  VA-STERILE FLUID PROCEDURE SCHEDULED NO
  VA-STERILE FLUID PROCEDURE SCHEDULED YES

VA-STERILE FLUID PROCEDURE NOTE COMPLETED BY NURSE
VA-STERILE FLUID PROCEDURE DEFER MONTHS
VA-STERILE FLUID PROCEDURE DEFERRED
VA-STERILE FLUID PROCEDURE PATIENT MOVED
VA-STERILE FLUID PROCEDURE NOT DESIRED
VA-STERILE FLUID PROCEDURE NAME

REMINDER DIALOG
VA-STERILE FLUID SUPPLY MANAGEMENT NOTE

Installation:
=============
This update can be loaded with users on the system. Installation will take less than 5 minutes.

This update is being distributed as a web host file. The address for the host file is:
https://REDACTED/UPDATE_2_0_488.PRD

The file will be installed using Reminder Exchange, programmer access is not required.

Install Example

Go to Reminder exchange in Vista.
To Load the exchange file, use LWH. The URL is: https://REDACTED/UPDATE_2_0_488.PRD

```
+          + Next Screen   - Prev Screen   ?? More Actions                >>>
CFE   Create Exchange File Entry        LHF   Load Host File
CHF   Create Host File                  LMM   Load MailMan Message
CMM   Create MailMan Message            LR    List Reminder Definitions
DFE   Delete Exchange File Entry        LWH   Load Web Host File
IFE   Install Exchange File Entry       RI    Reminder Definition Inquiry
IH    Installation History              RP    Repack
Select Action: Next Screen// LWH   Load Web Host File
```

You should receive a message that the file was successfully loaded into your reminder exchange file.

Search and locate exchange file name **UPDATE_2_0_488 VA-STERILE FLUID SUPPLY MANAGEMENT NOTE**

```
+Item   Entry                              Source                  Date Packed
 782   UPDATE_2_0_488 VA-STERILE
       FLUID SUPPLY MANAGEMENT NOTE
 783   UPDATE_2_0_49 VA-SUICIDE
       BEHAVIOR AND OVERDOSE REPORT
 784   UPDATE_2_0_5 MISC UPDATE 1
 785   UPDATE_2_0_50 DEPRESSION
       MONITORING
 786   UPDATE_2_0_51 VA-DOD HOSPITAL
       NOTIFICATION NOTE
 787   UPDATE_2_0_52 VA-RELATIONSHIP     PLUT@SALT LAKE UI       U2/21/2019@10.09
+          + Next Screen   - Prev Screen   ?? More Actions            >>>
CFE   Create Exchange File Entry          LHF   Load Host File
CHF   Create Host File                    LMM   Load MailMan Message
CMM   Create MailMan Message              LR    List Reminder Definitions
DFE   Delete Exchange File Entry          LWH   Load Web Host File
IFE   Install Exchange File Entry         RI    Reminder Definition Inquiry
IH    Installation History                RP    Repack
Select Action: Next Screen// IFE   Install Exchange File Entry
Enter a list or range of numbers (1-1005): 782
```

At the **Select Action** prompt, enter **IFE** for Install Exchange File Entry
Enter the number that corresponds with your entry titled **UPDATE_2_0_488 VA-STERILE FLUID SUPPLY MANAGEMENT NOTE** *(in this example it is entry 782, it will vary by site)* that is dated 10/30/2024.)

```
Package Version: 2.0P65

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-STERILE FLUID SUPPLY MANAGEMENT NOTE

REMINDER TERM
  VA-REMINDER UPDATE_2_0_488

Keywords:

Components:

+          Enter ?? for more actions                                   >>>
IA   Install all Components              IS   Install Selected Component
Select Action: Next Screen// IA
```

At the **Select Action** prompt, type **IA** for Install all Components and hit enter.

For all new entries in any category, you will choose I to Install
If you are prompted to overwrite any items, choose S to Skip.

You will then be prompted to install the dialog component.

```
Packed reminder dialog: VA-STERILE FLUID SUPPLY MANAGEMENT NOTE [NATIONAL DIALOG

  Item  Seq. Dialog Findings                                    Type    Exists
    1       VA-STERILE FLUID SUPPLY MANAGEMENT NOTE              dialog

    2    10 VA-GP STERILE FLUID SUPPLY MANAGEMENT NOTE           group
            Finding: *NONE*
    3    10.5 VA-STERILE FLUID PROCEDURE                       element
            Finding: VA-STERILE FLUID PROCEDURE NAME (HEALTH FACTOR)        X
    4    PXRM COMMENT                                          prompt      X
    5    10.8 VA-BLANK LINE DIALOG & NOTE                      element     X
            Finding: *NONE*
    6    10.10 VA-GP STERILE FLUID PROCEDURE SCHEDULED          group
            Finding: *NONE*
    7    10.10.10 VA-GP STERILE FLUID PROCEDURE SCHEDULED YES   group
            Finding: VA-STERILE FLUID PROCEDURE SCHEDULED YES (HEALTH       X
            FACTOR)
    8    10.10.10.10 VA-STERILE FLUID PROCEDURE SCHEDULED      element
+          + Next Screen   - Prev Screen   ?? More Actions
DD    Dialog Details      DT   Dialog Text        IS   Install Selected
DF    Dialog Findings     DU   Dialog Usage       QU   Quit
DS    Dialog Summary      IA   Install All
Select Action: Next Screen// IA
```

Select IA to install all. This will install the reminder dialog **VA-STERILE FLUID SUPPLY MANAGEMENT**

Install reminder dialog and all components with no further changes: Y//Y

```
Packed reminder dialog: VA-STERILE FLUID SUPPLY MANAGEMENT NOTE [NATIONAL DIALOG
VA-STERILE FLUID SUPPLY MANAGEMENT NOTE (reminder dialog) installed from exchang
  Item  Seq. Dialog Findings                                    Type    Exists
    1       VA-STERILE FLUID SUPPLY MANAGEMENT NOTE              dialog    X

    2    10 VA-GP STERILE FLUID SUPPLY MANAGEMENT NOTE           group     X
            Finding: *NONE*
    3    10.5 VA-STERILE FLUID PROCEDURE                       element    X
            Finding: VA-STERILE FLUID PROCEDURE NAME (HEALTH FACTOR)       X
    4    PXRM COMMENT                                          prompt     X
    5    10.8 VA-BLANK LINE DIALOG & NOTE                      element    X
            Finding: *NONE*
    6    10.10 VA-GP STERILE FLUID PROCEDURE SCHEDULED          group     X
            Finding: *NONE*
    7    10.10.10 VA-GP STERILE FLUID PROCEDURE SCHEDULED YES   group     X
            Finding: VA-STERILE FLUID PROCEDURE SCHEDULED YES (HEALTH      X
            FACTOR)
    8    10.10.10.10 VA-STERILE FLUID PROCEDURE SCHEDULED      element    X
+          + Next Screen   - Prev Screen   ?? More Actions
DD    Dialog Details      DT   Dialog Text        IS   Install Selected
DF    Dialog Findings     DU   Dialog Usage       QU   Quit
DS    Dialog Summary      IA   Install All
Select Action: Next Screen// Q
```

After install, select Q for quit.

```
Package Version: 2.0P65

Description:
The following Clinical Reminder items were selected for packing:
REMINDER DIALOG
  VA-STERILE FLUID SUPPLY MANAGEMENT NOTE

REMINDER TERM
  VA-REMINDER UPDATE_2_0_488

Keywords:

Components:

+           + Next Screen   - Prev Screen   ?? More Actions              >>>
IA   Install all Components            IS   Install Selected Component
Select Action: Next Screen// Q
```

Select Q for quit to exit the install

Post Installation

1. **Setup of Note Title.**

    The suggested note title to create to associate with this template is:

    STERILE FLUID SUPPLY MANAGEMENT

    VHA Enterprise Standard Title: **SURGERY NOTE**
    You can add this to the document class where Surgery clinic notes are stored.

    Note: Comprehensive information on Creating new Document Classes and Titles can be found beginning on page 54 of the TIU/ASU Implementation Guide at the following link: http://www.va.gov/vdl/documents/Clinical/CPRS-Text_Integration_Utility_(TIU)/tiuim.pdf

2. **Make the Dialog template available to be attached to a Personal <u>or</u> Shared template <u>or</u> to be able to attach the dialog to a progress note title. (You can use the LINK feature in this menu for steps 2 and 3 if you choose to)**

    Select Reminder Managers Menu <TEST ACCOUNT> Option:
    <mark>**CP** CPRS Reminder Configuration</mark>
    CA   Add/Edit Reminder Categories
    CL   CPRS Lookup Categories
    CS   CPRS Cover Sheet Reminder List
    MH   Mental Health Dialogs Active

PN   Progress Note Headers
RA   Reminder GUI Resolution Active
<mark>TIU   TIU Template Reminder Dialog Parameter</mark>
DEVL   Evaluate Coversheet List on Dialog Finish
DL   Default Outside Location
PT   Position Reminder Text at Cursor
LINK   Link Reminder Dialog to Template
TEST   CPRS Coversheet Time Test
NP   New Reminder Parameters
GEC   GEC Status Check Active
WH   WH Print Now Active
Select CPRS Reminder Configuration <TEST ACCOUNT> Option:
          <mark>TIU</mark> TIU Template Reminder Dialog Parameter
Reminder Dialogs allowed as Templates may be set for the following:
    1   User   USR [choose from NEW PERSON]
    3   Service   SRV [choose from SERVICE/SECTION]
    4   Division   DIV [SALT LAKE CITY]
    5   System   SYS [NATREM.FO-SLC.MED.VA.GOV]
Enter selection: <mark>5</mark> Choose *the appropriate number for your site. Your site may do this by System or other levels. The example below uses SYSTEM level.*

Setting Reminder Dialogs allowed as Templates for System:
   NATREM.FO-SLC.MED.VA.GOV
Select Display Sequence:
388   VA-COVID-19 TELEPHONE FOLLOW-UP
389   VA-SRA-CONSULT RESPONSE (D)
<mark>*When you type a question mark above, you will see the list of #'s (with dialogs) that are already taken.*</mark> *Choose a number **NOT** on this list. For this example, 391 is not present so I will use 391.*
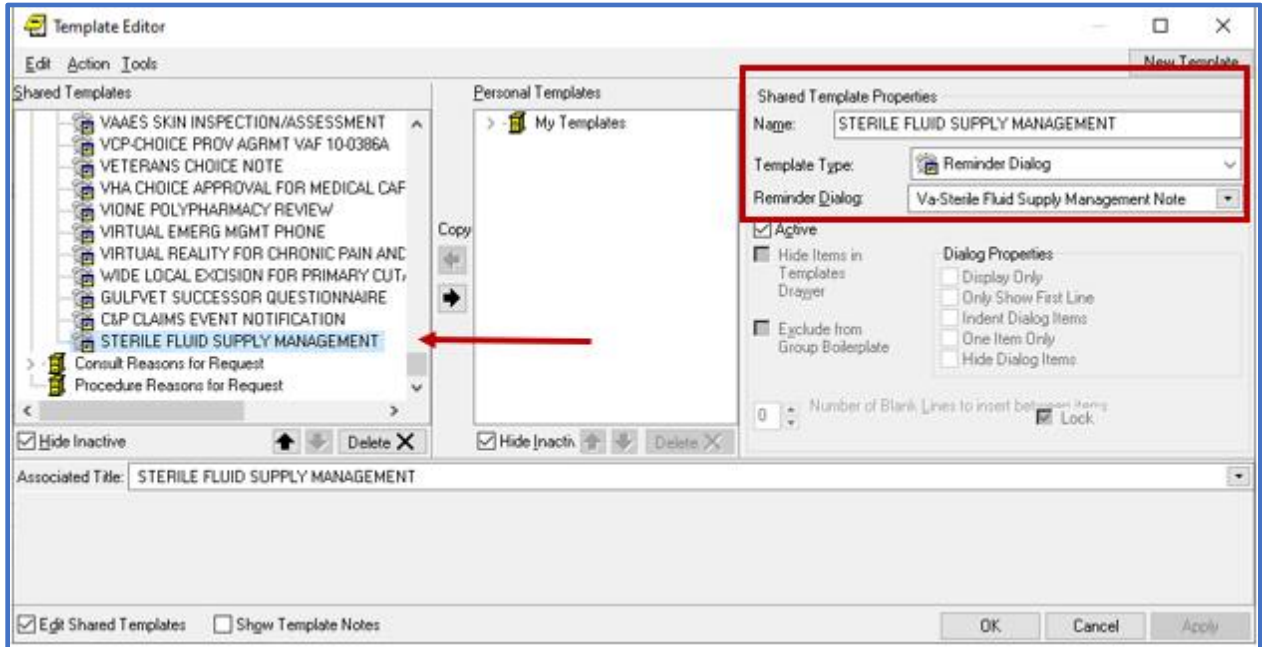
Select Display Sequence: <mark>391</mark>
Are you adding 391 as a new Display Sequence? Yes// <mark>YES</mark>
Display Sequence: 391// <mark><Enter></mark>   391
Clinical Reminder Dialog<mark>: VA-STERILE FLUID SUPPLY MANAGEMENT NOTE</mark>
reminder dialog   NATIONAL ...OK? Yes// <mark><Enter></mark> (Yes)

3. **Connect the template to your note title.**

-   In CPRS, open the Template Editor, expand Document Titles, select the appropriate folder (if applicable), then click New Template (top right-hand corner).

Type in the following information:
Name: **STERILE FLUID SUPPLY MANAGEMENT**
Template Type: **Reminder Dialog**
Reminder Dialog: **VA- STERILE FLUID SUPPLY MANAGEMENT NOTE**
Associated Title: **STERILE FLUID SUPPLY MANAGEMENT**
- then click Apply.

You may also add this to your shared template folder if the clinical staff at your facility would like that option in addition to a note title.